

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



MINUTES

Monday 1st July 2019

The Jubilee Hall ~ 7.30pm

Attendees:

Cllr T. Dolby (Vice-chair by appointment)	Cllr S. Chamberlain
Cllr C. Buckwell	Cllr C. Ebanks
Cllr G. Chalker	Cllr D. Marshall
Cllr J. Manning	Cllr M. Dhillon
Mrs J. Allen ~ Clerk	

Members of the public: 5

The meeting commenced at 7.30pm.

1. Apologies for Absences

JA161:19 Apologies for absence were accepted from the Chairman, Cllr G. Wenham, who had prior family commitments, Cllr P. Hudson, who was on annual leave and Cllr R. Thorne who was at a meeting elsewhere and was running late.

2. Disclosure of other business

JA162:19 Cllr G. Chalker spoke to express concerns that the Parish Council's standing orders for 2019 had not been adopted.

3. Declarations of any Pecuniary and/or Prejudicial Interests

JA163:19 Cllr C. Buckwell spoke to reconfirm an interest for himself and Cllr R. Thorne, having both been appointed onto the Medway Council Planning Committee (following their election as Ward Councillors for Strood South in May 2019).

4. Adjourn meeting for Public Questions

The meeting was adjourned for public question time – a total of 10 questions were raised:

- I. *A request for further information was raised surrounding the road closure in Upper Halling, scheduled to take place over the next 3 nights.*
- II. *An enquiry was raised as to if anyone else within the village was experiencing any faults with their BT phone lines.*
- III. *A request for made for an update on the progress of the Community Pay back team.*
- IV. *A complaint was received in regards to the lack of contact made by Halling Parish Council to the Medway Valley Line, to arrange for the clearance of the rubbish that had accumulated over a large period of time, near to the railway station. Cllr T. Dolby, confirmed that Cllr P. Hudson had expressed an interest in taking over this position at his interview and that he would verify this situation upon his return.*
- V. *A complaint was received in regards to the plot of land owned via Halling Association, near to the Working Men's club, that was severely overgrown.*
- VI. *A complaint was received in regards to the overhanging foliage that was now engulfing the bus stop opposite the paper shop in Lower Halling*
- VII. *A complaint was received in regards to the overgrown state of the bottom end of the RS218 footpath.*
- VIII. *An enquiry was raised as to if the Parish Council would consider supporting an application to change the speed limit in the village to a 20MPH zone, following previous concerns addressed by Cllr J. Loveday in regards to the speed that some vehicles were travelling through the village. The members collectively agreed that this was a good idea but concerns were raised in regards to the enforcement of this speed limit where it was unanimously agreed that this matter was more of a Highways Department concern rather than a Parish Council issue.*
- IX. *A request was received for the Parish Council to update their webpage following the co-option of the new members at the last meeting.*
- X. *An enquiry was raised in regards to if the members were aware of a 'Green & Blue Infrastructure workshop' being held by Medway Council later that month.*

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



5. Reconvene meeting

Public question time closed at 7.55pm and the meeting reconvened. At which time Cllr R. Thorne arrived.

6. To elect a Vice-chair for the ensuing year

JA164:19 Cllr C. Buckwell called for nominations for the post of Vice-chair and proposed that Cllr T. Dolby be elected for the position. This proposal was seconded by Cllr R. Thorne and unanimously agreed, with Cllr J. Manning agreeing strongly offering to third this proposal.

7. Review of portfolio and posts

JA165:19 The Vice-Chair, Cllr T. Dolby, spoke to confirm that following the co-options on the 25th of June that the Parish Council had conducted a full review of the current portfolios and posts. He advised that a couple of these posts would need to be carried over to the September meeting, due to the volume of business that needed to be discussed this evening.

He confirmed however that he had already asked Cllr G. Chalker to carry out a review of the standing orders following item 2, ref **JA162:19**.

8. To elect Committee & Portfolio Holders for the ensuing year

JA166:19 The Vice-chair, Cllr T. Dolby, spoke to confirm the election of following members into the relevant portfolio posts, as discussed and agreed with the all the members at time of the newest Councillors interviews:

Marsh Portfolio Holder	Cllr G. Wenham (Chairman)
Footpaths Portfolio Holder	Cllr C. Ebanks
Estates Portfolio Holder	Cllr M. Dillion
Planning & Development Portfolio Holder	Cllr G. Chalker

9. To appoint members of Committees and representatives of other bodies

JA167:19 The Vice-chair, Cllr T. Dolby, spoke to verify the consecutive election of members into the relevant Committees and as representatives of other bodies, (again following on from discussions with the newest members at time of interview):

KALC and Local Training Representative	Cllr C. Buckwell
Rural Liaison Committee Members	Cllr G. Wenham (Chairman) & Cllr R. Thorne
Halling Association Committee Members	Cllr G. Wenham (Chairman) & Cllr T. Dolby (Vice-chair)
Personnel / HR Working Group	N/A (SEE BELOW)
Social Media and Website Working Group	Cllr J. Manning
Events Working Group	ALL MEMBERS
Medway Valley Line Committee member	Cllr P. Hudson (proposed only)
Poppy Appeal Committee Members	T.B.C

The Vice-chair advised that after careful consideration it had been decided that there would be no 'Personnel /HR Working Group' owing to the lack of information that had been fed back from the previous team. It was agreed however that this item could be reviewed at a later date, should the need for a Personnel / HR Working Group arise.

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



10. Chairman's Announcements

JA168:19 The Vice-chair, Cllr T. Dolby, spoke to verify that there would be no announcements in the Chairman's absence. He did however wish the Chairman's wife a swift recovery, as he understood she was in hospital following a spell of ill health.

11. Minutes of Parish Council meetings

JA169:19 The minutes of the extraordinary HPC meeting held on 1st June 2019 were submitted by the Clerk. It was proposed by Cllr C. Buckwell and seconded by Cllr R. Thorne, that they be approved as a correct record and signed by the Vice-Chair. The motion was RESOLVED unanimously.

JA170:19 The minutes of the HPC meeting held on 3rd June 2019 were submitted by the Clerk. It was proposed by Cllr C. Buckwell and seconded by Cllr R. Thorne, that they be approved as a correct record and signed by the Vice-Chair. The motion was RESOLVED unanimously.

12. Information arising from the minutes not on the agenda

JA171:19 None.

13. Planning Applications & Development Report

JA172:19 The Vice-Chair, Cllr T. Dolby, spoke to confirm receipt of one planning decision that had been reached by Medway Council since the last meeting.

- **MC/19/1362 - Land at St Andrews Lake Halling Kent**

The Vice-chair confirmed that following St Andrew's Leisure's request to review their future planning application for the Blue Lake development that Medway Council had subsequently decided an 'Environmental Impact' assessment was not required.

14. Footpaths Report

JA173:19 The Vice-Chair, Cllr T. Dolby, confirmed that he had been liaising with the Clerk in relation to arranging for a landscape and grounds maintenance company to quote on cutting back the overhanging foliage on the footpaths, following discussions at the last meeting Min: **JA143:19**. He advised that in line with the Parish Council's 2018 code of conduct that the members would be arranging for three (3) quotes in total, as it had been recognised that the footpaths needed urgently trimming.

He reported that due to the numerous complaints received that he and Mr B. Barnes had walked along the footpaths (from Upper Halling to Lower Halling) and had compiled a report which would be sent to Tarmac.

He advised that the RS213 footpath was under review to be possibly re-routed via consultation with the authorities, owing to reports that dog walkers were being forced to walk through the local farmer's field due to the footpath, situated between two pieces of land, being completely closed off with overgrown vegetation.

Cllr C. Buckwell spoke to suggest the Parish Council consider asking local Ward Councillor M Fearn, for a contribution from his ward improvement fund towards this project.

15. Marsh Report

JA174:19 The Vice-Chair, Cllr T. Dolby, spoke to advise that following concerns of health and safety that the Parish Council had arranged for local contractor, Stephen Holdstock, to cordon off the boggy area around the sink hole with emergency fencing.

He reported that following the previous Councils decision not to allow any cattle to graze in 2018, that there were serious concerns that the old, long, tangled grass was now over laying the new pasture, preventing it from pushing through.

In response to this issue he advised that the Chairman had been in touch with local Farmer, Mr A. Lingham, and had liaised with him to cut the old grass and remove it free of cost, with an arrangement that this grass would be recycled for use as animal fodder over the winter months.

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



16. Marsh Improvements

JA175:19 The Vice-Chair, Cllr T. Dolby, advised that following receipt of the proceeds from sale of the Fire Station last year, that he had compiled a report for the members to outline the proposed improvements to the infrastructure in Halling, namely the Marsh, to co-inside with this item for improvement.

Cllr T. Dolby then proceeded to read out the proposed improvement plan for the Marsh (as shown below):

Introduction

As the Medway Council Rights of Way Improvement Plan (ROWIP) was due to be renewed for the next 10 years in May 2019 this work was included in this plan which gives HPC access to specialist support from the Rivers and Footpaths Manager in Medway Council.

This work is being carried out in phases to keep disruption to the minimum and this is explained below.

Phase 1

This consisted of two elements which were: -

The installation of metal kissing gates to replace stiles/gates which was carried out by HPC contractors and Repairs to some of the steps on the RS320 Public Footpath at location P2 and P11 which are being carried out by the Medway Council Rivers and Footpaths Manager's specialist team who provide the labour and HPC supply the required materials.

With reference to the map at the end of this document of Halling Marsh and Halling Common Footpaths with P markers, the stiles and gates at location P1, P2 (a double gate by the marsh gate) P13, P14, P17 and P18 have been replaced with metal kissing gates.

Some work has been carried out replacing the steps at P2 and this was halted by bad weather earlier in the year and this will be included in the new plan for future work.

Phase 2

The original plan was to install a total of 6 benches around Halling Common on the RS219 (Marsh Road) and RS319 Public Footpaths and 4 Dogs Path. However the Environment Agency who are responsible for the RS319 Footpath as part of the River Defences will not allow any work on the edge of the River Medway so this plan has been revised to install three benches on the RS219 and the Four Dogs Path and this is shown on the Revised Location of Benches diagram at the end of this document. This part of the improvement plan was approved at a Council meeting and this will now be included in the new Plan for Future Work.

Plan for Future Work

There are elements of completing Phase 1 and Phase 2 here and the introduction of Phase 3 which involves improving surfaces. This plan also includes the cutting back of the hedgerows at the sides of the footpaths so that as a land owner we meet our legal obligations to keep these Public Footpaths open.

Completing Phase 1

Reimbursement of materials (timbers and aggregates) bought in and used by Medway Council Rivers and Footpaths manager's volunteer team for completion of work started at location P2, and new steps and handrails at location P11. Also, to include levelling at location P3. The manager has had a recent and gentle reminder to complete work started. He wanted to know the state of affairs brought to a stop by prolonged rain earlier in the year.

Estimated Cost £1,000

Completing Phase 2

Provision of seats with backs – provision and installation. Locations already agreed.

Estimated Cost £2,000

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



Phase 3

Footpath Surfaces

There are areas of the footpaths which are difficult for the public to walk due to the unevenness of the terrain. Provision for surfacing of some paths and steps/ironing out of gradients.

Estimated Cost £4,000

Fencing

There are gaps in the fences on the river side of the RS319 Public Footpath (near locations P13 and P14) and these need to be repaired. Cattle are grazed on the Wildfowlers' land and these gaps allow the cattle to stray onto Halling Common which causes the public to be alarmed and complain.

Estimated Cost £1,500

Maintenance of Access to Footpaths

There is a requirement for part of the RS320 and the 'Four Dogs Path' to be cut (no more than twice a year) on a paid for basis, in the absence of volunteers without certificates and protective apparel for use of chainsaws and petrol-driven strimmers. Unless such action is taken quickly, the paths will close over.

Estimated Cost £1,000

Future for Cattle Grazing

If cattle are not to be grazed on Halling Common, the 'derelict' gate and the barbed wire put in place to divide the Common for grazing purposes will require professional disposal. ** The wire fence runs from the gated entrance and down to the approximate location of P14. The overgrown fence has long been an obstacle to people's access to and enjoyment of the south side of the Common.

Estimated Cost £1,000

** It would seem the right thing to do to inform the previous leaser of our intentions in case the gate has to be returned.

This proposed list of Halling Common improvements comes to £10,500 and the majority of the expenditure will come from the Fire Station Money except for the cutting of the footpaths which should come out of the estate's maintenance budget.

As this expenditure will be required over the Summer months and we will not have a Parish Council meeting in August it is suggested that a budget be set up for this ongoing work.

Once the Vice-chair had finished his report, he spoke to express concerns over the Wildfowlers land, with confirmation that he had already spoken to Ward Councillor M. Fearn, to aid him in trying to obtain contact with them.

Cllr C. Buckwell spoke in response to Cllr T. Dolby, to advise that he might have a contact and assured the Vice-chair he would report back once he had had a chance to review his records.

Cllr S. Chamberlain also spoke to suggest the Council consider asking the Parishioners if they wanted to donate money towards the proposed benches as sponsorship or memorials to lost loved ones. It was agreed via the that this was a good idea and that perhaps an article could be placed in the next edition of the Halling View to promote this suggestion.

17. Marsh Budget

JA176:19 The Vice-chair, Cllr T. Dolby, advised that following his Marsh improvements report that he estimated the total cost for the works would equate to £10,000. He felt most of these funds would be met from the proceeds of the sale from the fire station and a small proportion being used from the 2019/2020 precept budget.

18. Estates Report

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



JA177:19 The Vice-chair, Cllr T. Dolby, invited Ms M. Cook to speak to update the members on the refurbishment of the Upper Recreation ground.

Ms M. Cook took to the floor to advise a post installation inspection had been booked to take place on Wednesday 3rd of July, following the completion of the works via Wicksteed. She advised that she hoped the metal barricades (closing the recreation ground to the public whilst the works took place) would be removed by the weekend, with the usual playground inspections taking place from Monday 8th July.

Cllr S. Chamberlain spoke to ask if the 'Recreation and Playground Facilitator', Ms L. Murphy, had an up to date contract. The Vice-chair, Cllr T. Dolby, spoke to confirm that the Clerk had written to Ms L. Murphy to request a one review of her contract last week, however she had sadly been unable to attend. He advised that he understood the Clerk was going to rewrite to Ms Murphy to arrange for an alternative date once the Mrs J. Allen had returned from her holiday.

Cllr G. Chalker spoke to propose that the Vice-Chair Cllr T. Dolby, and the Estates Portfolio Holder Cllr M. Dillion, act in the absent of the Clerk to confirm all the relevant playground checks were being carried out and that Ms L. Murphy had an up to date contract. This proposal was unanimously agreed.

Ms M. Cook also spoke to request an update on the park bench that had been reportedly sat in Mr T. Bailey's garden for some time, been previously agreed to be installed near to the bus stop in Browndens Road via the previous Council. Cllr T. Dolby spoke in response to Ms M. Cook's enquiry to confirm that he noted that the concrete slab was still to situate to secure the siting of this bench and that he understood that the Parish Council had previously agreed for these works to take place back in 2017. He proposed that due to the legislations put in place by the Environment Agency, following the proposed refurbishment works on the Marsh (only allowing for half the number of benches to be installed) that the costs to install this bench be offset against this budget. This proposal was unanimously agreed.

19. The Refurbishment of the Upper Recreation Ground

JA178:19 (In the Vice-chair's haste to address all 29 points, within the two hour timeframe set out in the Parish Council's 2018 standing orders this item was accidentally missed).

20. Defibrillator in Upper Halling (item 21 on the agenda)

JA179:19 The Vice-Chair, Cllr T. Dolby, spoke to express his concerns as to who would be responsible for the care and maintenance of the new defibrillator, citing that responsibility for this AED machine should fall to the Jubilee Hall, being potentially situated in Upper Halling.

Cllr S. Chamberlain spoke to propose the Clerk, Mrs J. Allen, write to the Jubilee Hall committee to request an update on this matter. Confirming she understood that the total cost of fund raising so far equated to £1014.00, following the generous contributions made by Len Sharp's friends and family in response to his untimely death earlier this year.

Cllr R. Thorne also spoke to agree with both Cllr T. Dolby and Cllr S. Chamberlain advising that the members should readdress this matter once a response from the Jubilee Hall committee had been received.

21. NALC & KALC Membership Renewal (item 22 on the agenda)

JA180:19 Cllr C. Buckwell spoke to correct the agenda, advising the renewal of membership was only to cover KALC (stating that payment to NALC was automatically included in the costs), he also amended the renewal price to £1,106.26, acknowledging receipt of a typing error made by the Clerk.

Cllr C. Buckwell proposed that the members accept the membership renewal costs, advising membership to KALC was good value for money offering free legal advice all year round and reduced priced training courses for all members. This proposal was seconded via Cllr R. Thorne and unanimously agreed.

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



22. Natwest Signatories (item 23 on the agenda)

JA181:19 The Clerk, Mrs J. Allen, spoke to inform the members that following the uncontested Parish Council elections in May, that all three (3) of the previous signatories had stepped down and subsequently she was currently the only standing signatory on the Parish Council's bank account.

Following a previous conversation with the Council, it had been agreed (prior to the co-option of the new members) to arrange for the Chairman Cllr G. Wenham, the Vice-chair Cllr T. Dolby and Cllr C. Buckwell to become the new signatories on the account.

These new signatories were officially proposed by Cllr R. Thorne, seconded by Cllr G. Chalker and unanimously agreed.

23. Payments & Receipts (item 24 on the agenda)

Payee	Reference	Payment Method	Amount	Notes
MHS Homes	-	DD	£50.00	(Garage rent July 2019)
Halling Community Centre	-	SO	£275.00	(Rent for Parish Office July 2019)
Wages	-	BACS	£1469.34	(Staff wage June 2019)
KM Jobs	-	BACS	£114.00	(Advertisement for Assistant to the Clerk Vacancy)
Clive Stanley	-	BACS	£112.00	(Webmaster Fees for May & June 2019 – INV 1922)
Clive Stanley	-	BACS	£61.40	(Renewal of halling-pc.co.uk domain name – INV 1917)
Boundary Fencing	JA144:19	BACS	£504.00	(Emergency fencing repairs to the Marsh)
British Telecom	-	BACS	£278.96	(Quarterly bill for the HPC office telephone and broadband)
KPS Office Supplies	-	BACS	£83.76	(Paper for printing of Halling View June 2019)
Ms P Wilkins-Smith	-	BACS	£100.00	(Delivery of Halling View June 2019)
Top2Bottom	-	BACS	£8760.00	(Improvement works to access at Upper Recreation Ground)
Jubilee Hall	-	BACS	£64.00	(Hire of Hall for meetings & public consultation from Feb 19 – May 19)
Halling Community Centre	-	BACS	£54.00	(Hire of Hall for extraordinary meetings and APM)
The Play Inspection Company	-	BACS	£132.00	(Annual Playground inspections for both recreation grounds)

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



Zurich	JA132:19	BACS	£1808.63	(Annual HPC Insurance Renewal 2019).
KALC	-	CREDIT	£54.00	(Refund from cancelled Audit Workshop course)
Medway Council	-	CREDIT	£500.00	(The Clerk is investigating this credit)
Natwest	-	CREDIT	£5.31	(Interest from May 2019)
TOTAL DEBITS			£13,867.09	
TOTAL CREDITS			£559.31	

JA182:19 Cllr R. Thorne spoke to advise the Clerk, that payment received from Medway Council for the balance of £500, was for sponsorship from the Halling Association towards the WI's Easter Event.

It was proposed by the Vice-chair, Cllr T. Dolby, seconded by Cllr R. Thorne and agreed by Cllr C. Buckwell that the tables above be noted, and the payments confirmed.

The Clerk acknowledge the new members of the Parish Council abstained from voting, because they were not present on the Parish Council when the vast majority of these payments were previously discussed.

24. Medway Council's Code of Conduct (item 25 on the agenda)

JA183:19 Cllr G. Chalker spoke to express his concerns in regards to one the points mentioned in Medway Council's code of conduct, citing any complaints should initially be addressed by the Parish Council first before being passed to the monitoring officer at Medway Council.

Cllr R. Thorne spoke to recall Halling Parish Council had their own 'Code of Conduct', which he believed was last dated 2013. He suggested this previous 'HPC Code of Conduct' be re-evaluated and to be brought up to date with current standards.

Cllr C. Buckwell spoke to confirm he had already signed the Medway Council's Code of Conduct in his position as Ward Councillor for Strood South. He advised the members to psychologically consider changing the word 'Medway to Parish', as he advised that the same principles still stood being a 'Unitary Council'.

Following opposition from the members, Cllr C. Buckwell spoke further to advise that he would check with Medway Council if the Parish Councillor would still needed to complete the 'Disclosable Pecuniary Interests' form and the 'Non-Pecuniary Interests and Gifts and Hospitality' forms if they committed to the Medway Council's Code of Conduct, and report back to the members with his findings.

It was proposed by the Vice-chair, Cllr T. Dolby, seconded by Cllr C. Buckwell and unanimously agreed to wait to hear further from Medway Council first before signing either the Medway Council's Code of Conduct or the aforementioned Pecuniary and Non Pecuniary Interest forms.

25. Parking Permits at the Old Fire Station (item 26 on the agenda)

JA184:19 Cllr C. Buckwell spoke to verify that he had assessed the contract and the transfer deed following the sale of the Fire Station. He confirmed the transfer document did not apply any restrictions preventing the Pastor from issuing any parking permits, he therefore was a bit puzzled as to why the Parish Council had been approached.

Cllr C. Buckwell spoke further to advise he was double checking the above, to address concerns that if these parking permits were issued then it could jeopardise the security of the entrance and the exit into the Lower

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



Recreation ground. He suggested in arranging for a site meeting with Kevin and any of the other members to discuss this matter in further detail.

Cllr R. Thorne spoke to suggest the members consider attaching terms and conditions to the parking permits to ensure the barrier into the car park be kept closed at all times, a more substantial gate be installed (enabling access into the field) and the hatched in front of the entrance into the recreation ground be kept free from parked cars at all times.

With permission from the Vice-Chair, Mr B. Barnes spoke to advise he understood the terms and conditions of the sale stipulated that access into the Lower Recreation Ground was to remain clear at all times. However, following the refurbishment work already undertaken by the Pastor he could see why Kevin would be keen to recoup some of his funds. He thought that Pastor Kevin's intentions were completely honourable, and should he agree to install a more substantial gate then he personally could see no reason why the Parish Council would reject his request.

26. To ratify the dates for the next years meetings (item 27 on the agenda)

JA185:19 The Clerk, Mrs J. Allen, presented the members with the previously circulated list of dates, for Parish Council meetings extending into the year 2020.

The members thanked the Clerk for arranging for this and unanimously agreed to accept the proposed dates.

27. Any other business (item 28 on the agenda)

JA186:19 Cllr G. Chalker spoke to express his concerns that the standing orders were out of date that he had noted a few contradictions. He requested the members consider arranging for a working party to review this document to enable these details to be brought up to date.

JA187:19 Cllr J. Manning spoke in agreement to Cllr G. Chalker's comments to advise that he thought the standing orders could also be deemed as sexist (referring to the members as he or him). He advised that the new GDPR regulations should be taken into consideration and incorporated into the new correspondence.

JA188:19 The Vice-chair, Cllr T. Dolby, spoke to clarify the Parish Council suffered from a severe lack of procedural methods and he felt this too should be addressed as a matter of urgency. Cllr G. Chalker agreed with the Vice-chair and suggested in arranging for a Personnel Committee to investigate this.

It was suggested by Cllr T. Dolby that this committee should be discussed further via email, due to the remaining time restrictions left for the meeting.

JA189:19 Ms M. Cook spoke to remind the Vice-Chair to arrange for a visit with the Chairman to Mr T. Bailey, of Browdens Road, to discuss in regards to the installation of the park bench and to thank him for his patience.

28. Next Parish Council meeting date (item 29 on the agenda)

JA190:19 The Vice-chair, Cllr T. Dolby, spoke to confirm that the next ordinary Parish Council meeting would be held on Tuesday 3rd of September 2019 at the Community Centre.

The meeting finished at 9.30pm exactly.

The next ordinary Parish Council meeting will be held on:

Tuesday 3rd September	7.30pm	Community Centre
---	---------------	-------------------------