

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Clerk/Proper Officer/RFO Mr C Fribbins Telephone (01634) 241551

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Minutes of an Parish Council meeting held on Monday January 10th 2022 at Jubilee Hall Upper Halling, commencing at 7pm

001/22 Chairman's welcome and recording of those present.

The Chairman, welcomed Cllrs and members of the public to the meeting.

Present Cllr G Wenham Chairman.
Cllr L Hitchcock Vice – Chairman.
Cllr G Chalker.
Cllr Mrs S Chamberlain.
Cllr Mrs L Ali.
Cllr B Ali.
Cllr R Thorne.
Cllr C Buckwell.

Clerk/Proper Officer/RFO Mr C Fribbins.
Assistant Clerk Mr N Fursdon.

In attendance - Cllr Matt Fearn (Medway Council ward member).
3 members of the public.

002/22 Apologies for absence.

Cllr G Batts. (Work commitments)

Apology was found to be valid and accepted.

003/22 Declaration of any Pecuniary and / or Prejudicial Interests – None were declared.

004/22 Adjourn for Public Questions (*up to 15 minutes for the public*)

Person 1, Spoke about footpath RS 213, he had mentioned the matter in the past, but the Farmer is disregarding the public footpath. If anyone mentions the matter to him he returns verbal abuse. On occasions he has driven his tractor towards walkers.

The Chairman said that the landowner, the farmer is responsible for maintaining the public footpath.

(Person 1), replied that he is a tenant farmer. He would like to see something done.

The Clerk said he would contact the Medway public rights of way dept and find out who the landowner is.

Person 2, Asked if information could be obtained about what was happening at the water works in Vicarage Lane, they keep on having major works there, which is often causing problems with traffic.

Cllr Thorne suggested writing to South East Water on the matter.

Cllr Chalker suggested having the matter as an Agenda item at the next meeting.

The Clerk said he will be contacting South East Water.

005/22

To Approve Minutes of meeting held on November 1st 2021 and the Extraordinary Meeting held on 6th December 2021

Cllr Chalker pointed an error of the November meeting at 124/21
Should read - Cllr Chalker and Mr Fribbins said they would look into terms and reference.

Cllr Thorne pointed an error of the December meeting at 137/21

He was not present – Should read Cllr Chalker.

The Assistant Clerk said he will amend these errors.

Cllr C Buckwell proposed that after the amendments have been completed, the Minutes of November 1st and December 6th 2021 both be approved.

Cllr G Chalker seconded

All Clls present agreed.

006/22

Agreement of 2022/2023 Budget

The Clerk had handed out copies of the budget to Cllrs at the start of the meeting.

Cllr R Thorne spoke about the Halling Association is a not for profit organisation that accepts requests from groups such as the Scouts etc. Can apply for grants. He felt it was very important.

He would like to see the £2,000 re-instated.

The Clerk said that he had been in contact with the Halling Association, and had removed the amount as they were saying they have money and there had not been any applications for over 2 years.

Cllr R Thorne proposed that the £2,000 be re-instated to the Halling Association and the Village Hall Revenue Support be reduced to £8,000.

Cllr Buckwell seconded the proposal.

Cllr L Hitchcock declared an interest, due to his connection with Halling Community Centre. All other Cllrs present were in agreement.

Cllr G Chalker proposed to accept the budget for 2022/23 pending amendments.

Cllr R Thorne seconded the proposal.

All Cllrs present agreed.

The agreed budget is attached to these Minutes at Appendix 1 page 4

007/22

Agreement of 2022/2023 Precept and Approval of Demand on Medway Council

The Clerk said that despite the fact that there are no Medway grants now, he has managed to do a budget, based on the same amount of precept that was charged last year £52,000.

Cllr C Buckwell proposed to accept the precept of £52,000 and that the amount is demanded from Medway Council.

Cllr G Chalker seconded the proposal

All Cllrs present agreed.

Cllr R Thorne said that the Parish Council has not raised the precept for 5 years now.

008/22

Finance Payments & Receipts October 1st to 30th December 2021 as circulated to Cllrs

The Clerk handed out copies of the Payments and Receipts for October – December.

Cllr R Thorne proposed that the Payments & Receipts be accepted.

Cllr G Chalker seconded the proposal All Cllrs present agreed.

The Payments & Receipts is attached to these Minutes at Appendix 2 page 5

009/22

**HRH The Queen, Platinum Jubilee Suggested Events/Costs
Cllr Thorne to update the Council on progress.**

Cllr R Thorne handed out copies of a document with the estimated costings for an event he proposed for the celebration of HRH The Queen Platinum Jubilee.

The proposal is to have a 'Party in the Park', to be held in the Lower Halling recreation ground from 1pm to 7.15pm.

The proposed date is Saturday June 11th 2022, this is a week later than the main national celebrations on Saturday June 4th 2022.

The event will also include stalls from village groups, charities, bar etc.

The event will be completely free to attend.

However the event will be quite expensive to run, the document gives the estimated costings. Cllrs debated the matter in great depth.

The estimated Basic cost of hiring the professional stage and lighting, green room, generator, barriers and compare was £7,700 there is a list of 30 tribute groups, where 4 would need to be chosen. There will also be insurance to be looked into. An independent adjudicator.

Cllrs decided to set up a working group as soon as possible.

010/22

**RS320 Public Right of Way – Request to replace broken stiles and other repairs.
Medway Council have no budget until April 2023 and would welcome financial support from the Parish Council. Suggest Estates and Environment Committee investigate.**

There had been a document asking that the Parish Council help with the repair of various stiles on RS320 footpath. The Chairman said he had spoken to the walker on the matter.

Cllr Chalker said that the Estates and Environment Committee should hold a meeting.

The Chairman said that the Wild Fowlers had still not repaired the culvert.

Cllr Buckwell said he had been to two site meeting and Cemex seems to be the problem.

The Drainage Board has now changed, he said he would make enquires.

011/22

KALC Community Award Scheme 2022 – To consider taking part in the 2022 scheme and agreeing a nomination for Halling (must live and/or work in the parish area. (this would normally be agreed in November/December and nominations sought from residents previously, but deadline for nominations is 14th February).

The Clerk spoke to the Cllrs about the KALC Community Award Scheme 2022, the deadline is February 14th, names have to be nominated, so far he has received 3 names from the public. The Clerk said to receive any more nominations from Cllrs and public until January 31st, then Cllrs will take part in a Poll via e-mail.

Cllr R Thorne proposed the Council takes part.

Cllr G Chalker seconded the proposal. All Cllrs present agreed.

012/22

(PUBLIC BODIES (ADMISSION TO MEETING) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC)

The Chairman proposed the exclusion of the press and public.

The Vice – Chairperson seconded. All Cllrs present agreed.

Members of the public left the meeting at 8.30pm

On leaving Cllr M Fearn said that he has some Medway grant money left, which he could give the Council towards work on the RS320 footpath.

013/22

Personnel and confidential matters

The Clerk spoke to Cllrs about the posts on Facebook, he recommended that the Council start publishing their Minutes in draft, Cllrs agreed.

Cllr C Buckwell said that the Parish Council has come a long way in the last 2 years.

014/22

End of Meeting – Meeting closed at 8.45pm

11/01/2022
19:02

Halling Parish Council 2021/2022
Annual Budget - By Combined Account Code
Note: Agreed Final Budget Jan 2022

	Last Year		Current Year				Next Year		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Budget Income									
115 VAT on Receipts	0	0	0	15,149	0	0	0	0	0
1076 Precept	0	0	23,050	52,000	52,000	0	52,000	0	0
1080 Bank Interest	0	0	0	8	14	0	20	0	0
1095 CTRS/Rural Liaison	0	0	0	6,361	6,361	0	0	0	0
1100 Wayleaves	0	0	0	0	250	0	250	0	0
Total Income	0	0	23,050	73,517	58,625	0	52,270	0	0
Overhead Expenditure									
515 VAT on Payments	0	0	0	879	0	0	0	0	0
4000 Salaries	0	0	12,470	5,266	8,000	0	13,000	0	0
4010 Litter Manage/Play Inspections	0	0	2,200	0	500	0	2,000	0	0
4055 Clerk (s) Expenses	0	0	100	21	50	0	100	0	0
4050 Members Expenses	0	0	100	0	50	0	100	0	0
4055 Training	0	0	1,000	0	1,000	0	1,000	0	0
4200 Parish Office Rent	0	0	4,000	2,630	3,945	0	3,480	0	0
4205 Garage Rent	0	0	1,000	341	570	0	600	0	0
4210 Insurance	0	0	3,000	1,884	1,844	0	2,200	0	0
4215 SLCC/CPRE Subscriptions	0	0	150	36	36	0	100	0	0
4220 KALC	0	0	1,400	1,084	1,084	0	1,400	0	0
4225 Website/I.T./Software	0	0	2,000	570	700	0	700	0	0
4230 Telephone/Broadband	0	0	1,500	344	688	0	1,000	0	0
4235 Stationery	0	0	500	0	100	0	250	0	0
4240 Printer	0	0	3,000	232	464	0	750	0	0

	Last Year		Current Year				Next Year		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4245 Internal Audit Fees	0	0	500	726	617	0	500	0	0
4250 External Audit Fees	0	0	500	840	840	0	500	0	0
4255 Petty Cash/Flowers/etc.	0	0	400	0	50	0	50	0	0
4300 Community Payback	0	0	400	0	400	0	400	0	0
4305 Play Park R&P	0	0	3,000	605	700	0	3,000	0	0
4310 Estates/Footpaths/Marsh	0	0	3,000	0	2,000	0	2,000	0	0
4315 Football Pitches	0	0	500	0	0	0	500	0	0
4400 Halling View Delivery	0	0	500	0	250	0	200	0	0
4405 Data Protection	0	0	300	35	35	0	100	0	0
4410 Legal Fees	0	0	3,000	0	0	0	0	0	0
4500 Hall Hire	0	0	200	72	150	0	250	0	0
4505 Halling Association	0	0	2,000	0	0	0	2,000	0	0
4510 Donations	0	0	1,000	676	1,000	0	2,000	0	0
4515 Forward Planning	0	0	500	0	0	0	0	0	0
4520 Parish Council Election	0	0	3,000	0	3,000	0	690	0	0
4525 Contingency	0	0	1,000	381	0	0	0	0	0
4600 Events	0	0	5,000	0	5,000	0	5,000	0	0
4605 Christmas Tree	0	0	400	0	400	0	400	0	0
4610 Village Halls Revenue Support	0	0	0	0	0	0	8,000	0	0
Overhead Expenditure	0	0	57,620	16,622	33,473	0	52,270	0	0
Total Budget Income	0	0	23,050	73,517	58,625	0	52,270	0	0
Expenditure	0	0	57,620	16,622	33,473	0	52,270	0	0
Net Income over Expenditure	0	0	-34,570	56,895	25,152	0	0	0	0

	Last Year		Current Year				Next Year		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
plus Transfer from EMR	0	0	0	(3,000)	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	(34,570)	53,895	25,152	0	0	0	0

HALLING PARISH COUNCIL

INCOME & EXPENDITURE – OCTOBER 2021

October 1 st	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.50	DD
October 27 th	Royal British Legion Poppy Wreaths	£	69.00	Cheque
	Your First Partners (printer contract)	£	82.67	DPC
	Jubilee Hall, Hall Hire	£	72.00	DPC
	HCC Agreed contribution to Xmas Tree light switch on	£	100.00	DPC
	PKF Littlejohn (2020/2021 AGAR)	£	360.00	DPC
	Staff costs	£	526.30	DPC
October 29 th	Bank Interest	£	1.03	Paid in
	Total payments	£	1,530.47	
	Total paid in	£	1.03	

INCOME & EXPENDITURE – NOVEMBER 2021

November 1 st	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.50	DD
	HMRC – VAT claim back	£	1,945.12	Paid in
November 29 th	Staff costs	£	806.99	DPC
	Halling Community Centre (Xmas grant)	£	500.00	DPC
	Bank Interest	£	1.14	Paid in
	Total payments	£	1,627.49	
	Total paid in	£	1,946.26	

INCOME & EXPENDITURE – DECEMBER 2021

December 1 st	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.50	DD
December 12 th	BT	£	202.32	DD
December 30 th	Your First Partners (printer contract)	£	72.00	DPC
	KALC (Training)	£	60.00	DPC
	G Wenham (Xmas event)	£	77.98	DPC
	Staff Costs	£	1,160.33	DPC
	Bank Interest	£	1.10	Paid in
	Total payments	£	1,893.13	
	Total paid in	£	1.10	