

# HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Clerk/Proper Officer/RFO Mr C Fribbins Telephone (01634) 241551

Assistant Clerk Mr N Fursdon

Email: [hallingclerk@btconnect.com](mailto:hallingclerk@btconnect.com)

Website [www.halling-pc.co.uk](http://www.halling-pc.co.uk)



## To Members of Halling Parish Council

You are hereby given notice that an Extraordinary Meeting of Halling Parish Council will be held on Monday April 4<sup>th</sup> 2022 at 7.30pm in The Halling Community Centre, High Street, Lower Halling ME2 1BS.

Members are hereby summoned to attend

**029/22** Chairman's welcome and recording of those present.

**030/22** Apologies for absence

**031/22** Declaration of any Pecuniary and/or Prejudicial Interests

**032/22** Consideration of Funding for Platinum Jubilee Events

Under the council's Financial Regulations any payment over £750 will require parish council approval. Permission is requested to authorise **any** payments that arise through the Platinum Jubilee Committee, **within the allocated budget** (and subject to the circulation to all parish councillors for comment and consideration of the Chair/Clerk).

**033/22** Halling Association

Approval of the parish council is requested to take over the administration of the fund from Medway Council and establish a Halling Association Committee to oversee the administration and consideration of grant requests. The committee will also invite non-councillor representatives from Tarmac, Cemex, Halling Primary School, Kent Area of Outstanding Beauty, Medway Council, Kent Police, and Redrow (membership to be reviewed at initial meeting). Terms of reference will be drawn up and circulated. The balance of the fund will be transferred from Medway Council and held in an Ear Marked Reserve within the parish accounts for that purpose only. The parish council Financial Regulations will still apply to that committee.

**034/22** **Annual Report (AGAR) Preparations** – Initial/Draft reports will be circulated. An Internal Auditor has been approached and will carry out the audit at the end of May 2022, after which the AGAR will need to be approved by the Parish Council and advertised, which must be for a 30-working day period including the first 10 working days of July. (Deadline for submission to external auditor 1/7/22).

**035/22** **Village Hall/Community Centre Revenue Support Grant**

There is provision in the 2022/23 budget for a grant to the two Halling community halls. It is suggested that if the parish council agree this, it would be subject to a signed agreement between the parish council and the hall covering how that money can be used (a draft agreement will be circulated to councillors). Approval for this is sought.

In addition a sum of £1,166 is held by the Parish Council granted by Tesco for the provision of disabled toilets at the Jubilee Hall. This work has now been done, so authority is sought to make the payment to the Jubilee Hall Committee.

**036/22** **End of Meeting**

George Wenham – Chair Halling Parish Council

A rectangular box containing a handwritten signature in black ink, which appears to be 'G Wenham'.

Monday March 28<sup>th</sup> 2022