

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS
Clerk/Proper Officer/RFO Mr C Fribbins Telephone (01634) 241551
Email: clerk@halling-pc.gov.uk Website www.halling-pc.gov.uk
Assistant Clerk Mr N Fursdon



The Minutes of an ordinary Meeting of Halling Parish Council held on
Tuesday May 9th 2023 at 8.30pm in the Jubilee Hall, Upper Halling.

042/23 Chairman's welcome and recording of those present.

The Chairman welcome to the meeting

Cllr R Thorne (Chairman)

Cllr Mrs L Ali (Vice-Chairman)

Cllr G Wenham

Cllr B Ali

Cllr Mrs C Saltmarsh

Cllr L Hitchcock

Cllr Mrs N Brown

In Attendance Clerk Mr C Fribbins.

Assistant Clerk Mr N Fursdon.

5 members of the public.

043/23 Apologies for absence. – There were none received.

044/23 Declaration of any Pecuniary and / or Prejudicial Interests. - There were none declared.

045/23 Adjourn for Public Questions (*up to 15 minutes for the public*).

Person 1 – Mentioned that re-starting Halling View would be a very good move.

It is the best way of letting residents know what is happening.

Person 1 – *Person 1* mentioned that they have been unable to attend any Parish Council meeting and there are new members that he does not know. Councillors and Clerks introduced themselves.

Person 2 – Asked if there was any information about the flooding situation in Pilgrim Road, they know that Medway Cllr Fearn was aware and the issue is being chased. The Chairman said an official letter from the Parish Council will be sent to Medway if necessary.

Person 3 – Mentioned that they had asked for some items to go on the Agenda.

The Clerk said that the Agenda is set by the Clerk and Chairman and it was too late to consider.

Person 3 continued

She had suggesting twinning Halling, Cuxton and Riverside with Golm, Potsdam in Brandenburg in Germany.

The Clerk pointed out that Halling, Cuxton and Riverside was actually a Ward of Medway Council and there was no council/body covering that area.

She had mentioned Halling when she contacted the local Council in Germany who were very interested. There may be interest from the British German Association and local residents.

Person 3 then mentioned the Halling History museum they were trying to set up. They have contacted other people as well.

Person 3 then mentioned the Halling Historical Society in the hope that they could integrate their info of what they do with the Sara Allen website. Links could be considered from the halling-pc.gov.uk website.

The Chairman said that the Parish Council will look into the matters.

046/23 To Approve Minutes of meeting held on March 6th 2023.

All Cllrs present agreed the Minutes of the meeting held on March 6th 2023 as a true record.
The Chairman duly signed and dated the minute book.

047/23 Clerk's report.

The 2022/2023 AGAR (Annual Report) is progressing, with actions needed at item 52 & 53 on this Agenda.
An Internal Auditor has been booked later this month (as 2022, Lionel Robbins).

048/23 Finance: Note Payments made under delegated powers of the Chair/Clerk and to seek approval of any additional payments as necessary. Financial Reports as circulated (as at 31/3/2023)

The Clerk handed out the finance documents for the financial year end 2022/2023 and went through them with the Cllrs. The accounting package cannot be closed for the previous year until the internal audit is complete (in case any changes are recommended).
The receipts and payments to date were reported (in accordance payments are made in accordance with the Financial Regulations under delegated powers of the Clerk in the presence of 2 Cllrs and also signed off by these 2 Cllrs. Any payments, not previously approved, above the delegated authority need to be approved by the Parish Council (none at present),

049/23 Events Committee – (including HRH King Charles 3rd Coronation) – UPDATE.

The Chairman thanked Cllr Mrs N Brown (Chair of the Events Committee) for organising an excellent Coronation event.

The Clerk said he had received phone calls and emails thanking the Parish Council.

Cllr Mrs N Brown thanked the members of the Events Committee and other people who volunteered for all their help, and for all the residents who attended. Comments on social media were extremely positive and expected to be under budget as well.

050/23 Halling Marsh (Land adjacent to PC Land) – UPDATE.

Cllr G Wenham stated that he had been informed that 8 gates had been removed from the parcel of land that the Parish Council are in the in course of purchasing and had visited to inspect. He felt that the cost should be subtracted from the purchase price of the parcel of land as the suggested price was for a secure site. All Cllrs present agreed.

051/23 Recreations Grounds UPDATE.

The Clerk reported that there has been some damage to the soft pour safety surface and some damage to the balance bars at the Lower recreation ground, images had been sent to all Cllrs. It could well have been caused by Medway Norse when they were mowing.

There had also been problems with the boundary to some properties of Vicarage Close. This is where the Parish Council work had been carried out to ensure that the mowing can get closer to the boundary.

A resident had decided that more needed to be done, had arranged for more work done, which included the removal of another tree without consulting the Parish Council and requesting payments from the Parish Council for the costs incurred.

The Clerk stated that the Parish are unable to pay for this work as it was not sanctioned or approved by the Parish Council, in fact there may be an issue regarding the removal of a tree on Parish Council land, this need to be investigated.

The Clerk also mentioned an offer of Play Ground Inspection training and although primarily for Norman Godding, could be extended to interested Parish Councillors. Cllr Hitchcock to follow-up with Norman.

052/23 Annual Governance and Accountability Return 2022/23 (AGAR)**To approve Section 1 – Annual Governance Statement 2022/23**

The Clerk/ RFO reported the document entries, as circulated and commented that the Council was able to report positive responses on the document assertions for the first time for several years.

Chairman proposed that the Annual Governance Statement 2022/23 be approved.

Cllr G Wenham seconded the proposal. All Cllrs present agreed.

The Chairman and Clerk duly signed and dated the document.

053/23 Annual Governance and Accountability Return 2022/23 (AGAR)**To approve Section 2 – Accounting Statements 2022/23**

The Clerk/ RFO presented the financial figures for 2022/23 as circulated. The Asset value had been refined as it previously included bus stops that were not in Parish Council ownership.

Cllr G Wenham proposed that the Accounting Statements 2022/23 be approved.

Cllr Mrs L Ali seconded the proposal. All Cllrs present agreed.

The Chairman/Clerk duly signed and dated the document.

054/23 End of meeting. – The Chairman thanked Cllrs and the public for attending.

Meeting closed at 9.20pm

HALLING PARISH COUNCIL**INCOME & EXPENDITURE – APRIL 2023**

April 3 rd	Halling Community Centre (Office Rent)	£	328.90	SO
	MHS Homes (Garage rent)	£	46.83	DD
April 17 th	C Fribbins (Lanyard Shop)	£	22.50	DPC
	Bouncy Castle	£	437.75	DPC
	TCW Solutions (Coronation banners)	£	216.00	DPC
April 19 th	Medway Council (Precept payment)	£	51,850.00	Paid In
April 24 th	G Wenham (Coronation prizes)	£	200.00	DPC
	Day Tree Fellers (Lower rec boundary)	£	300.00	DPC
	Zurich (Parish insurance)	£	2,469.03	DPC
April 27 th	N Brown (Reimbursement Coronation items)	£	85.48	DPC
	Penfold Amusements (Coronation)	£	300.00	DPC
	Realtas (Accounting software)	£	127.00	DPC
	Staff Costs (3 employees)	£	871.14	DPC
	Total payments	£	5,404.63	
	Total paid in	£	51,850.00	

Note not yet reconciled with Bank Statement

HALLING PARISH COUNCIL**INCOME & EXPENDITURE – MAY 2023**

May 1 st	Halling Community Centre (Office Rent)	£	328.90	SO
	MHS Homes (Garage rent)	£	46.83	DD
May 4 th	N Brown (Reimbursement Coronation items)	£	22.37	DPC
	N Brown (Reimbursement Coronation items (Bookers))	£	128.77	DPC
	N Brown (Reimbursement Coronation items (Bookers))	£	14.73	DPC
	Stag Cottage (Flowers re Coronation)	£	100.00	DPC
May 9 th	Cuxton Bakehouse (Coronation)	£	150.00	DPC
	Court Farm Butcher (Coronation)	£	277.50	DPC