

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Clerk/Proper Officer/RFO Mr C Fribbins Telephone (01634) 241 551

Assistant Clerk Mr N Fursdon

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Minutes of an Parish Council meeting held on Monday July 4th 2022 at – Jubilee Hall Upper Halling, commencing at 7pm

071/22 Chairman's welcome and recording of those present.

Before the meeting started there had been a discussion about the start time to the meeting, it was decided that as the time on the Agenda states 7pm, so the meeting formerly started at 7.05pm
The Chairman, welcomed Cllrs to the meeting.

Present Cllr G Wenham Chairman. Cllr Mrs S Chamberlain.
Cllr L Hitchcock Vice – Chairman. Cllr G Chalker.

In Attendance Clerk/Proper Officer/RFO Mr C Fribbins. Assistant Clerk Mr N Fursdon.

072/22 Apologies for absence.

Received from Cllr C Buckwell (previous commitment) Cllr R Thorne (work commitment)
Cllr B Ali (on holiday) Cllr Mrs L Ali (on holiday)

The matter of absences was debated by Cllrs present, the apologies were found to be valid.

073/22 Declaration of any Pecuniary and / or Prejudicial Interests – None were declared.

At this point the Clerk said that he had just checked the website, and it appears that the meeting time on the website is 7.30pm. Cllr decided to adjourn the meeting until 7.30pm.

Meeting paused at 7.15pm Meeting restarted at 7.30pm 2 members of the public had arrived.

074/22 Adjourn for Public Questions (up to 15 minutes for the public).

Person 1 – Mentioned that there was a post of the village Facebook Group where a young widow had arranged permission to have a tree planted in memory of her husband, but the tree has been destroyed. She asked if the Parish Council could help in any way to get a replacement.

The Chairperson asked *person 1* to send the Clerk full details, then the matter can be looked into.

Person 2 – said that Forge Green is looking neglected, with ivy taking over the tree, and the rose beds also in a bad way. A lot of work is required. It's a Village Green could a couple of seats be installed. The Clerk said the matter will be looked into,

Person 2 – Mentioned that the Village news (Halling View), he said that Halling View was a very good for the community. It would be a good idea for it to be re-launched.

The Clerk said the matter will be looked into.

Person 2 – Said he is a non – councillor member of the Estates Committee, but will be unable to attend the meeting of the Estates Committee.

075/22 To Approve Minutes of Annual Parish Council meeting held on May 3rd 2022.

To Approve Minutes of Parish Council meeting held on May 3rd 2022.

To Approve Minutes of Extraordinary Parish Council meeting held on June 6th 2022

The Draft Minutes, had been sent to all Cllrs, and had also been published in draft form on the Parish Council website.

Cllr G Chalker proposed that the Minutes of the Annual Parish Council meeting held on May 3rd were a correct record. Cllr L Hitchcock seconded the proposal. All Cllrs present agreed.

Cllr L Hitchcock proposed that the Minutes of the Parish Council meeting held on May 3rd were a correct record. Cllr G Chalker seconded the proposal. All Cllrs present agreed.

Cllr L Hitchcock proposed that the Minutes of the Extraordinary Parish Council meeting held on June 6th were a correct record. Cllr G Chalker seconded the proposal. All Cllrs present agreed.

076/22 Clerk's Report - Verbal

- The Clerk said that the Agar has been submitted and has been well polished online and the Parish Council notice boards.
- Tree work had been carried out in the Lower Halling recreation ground.
Cllr Hitchcock explained what had been done.
The Clerk said there had been a request from a resident in Vicarage Close asking for the trees to be topped.
The matter was debated in depth by the Cllrs present.
Cllr Chalker suggested that the matter be reviewed in the Autumn.
- The Clerk mentioned that he had been contacted by company re business rates that may have been paid on the Fire Station before it was sold. He will investigate the matter.

077/22 Events Committee – To Receive Minutes of meetings and update (confidential contractual items would need to be discussed in private if required)

There were no further Minutes available, a meeting is set soon

The Chairman said that a note of thanks to all the people who helped with the Platinum Jubilee Events.

078/22 Estates and Environment Committee – Work Plan/Issues for prioritisation (to be circulated) prior to their inaugural meeting.

This still needs to be set up.

079/22 To consider grant for Halling Church Christmas Concert

- total cost likely to be similar to their Jubilee event, further details requested.

Cllrs present agreed that further details would be needed.

080/22 Halling Marsh (PC Land) – Grass Cutting to be scheduled

Has been arranged and will be done soon.

081/22 Finance: Note Payments made under delegated powers of the Chair/Clerk and to seek approval of any additional payments as necessary.

The Clerk explained the various documents, which are attached to these Minutes.

082/22 Note financial reports as circulated. – This was covered in the previous agenda item.

083/22 Exclusion of Press and Public for consideration of personal matters

Cllr L Hitchcock proposed Exclusion of Press and Public for consideration of personal matters

Cllr G Chalker seconded the proposal. All Cllrs present agreed.

Members of the public left at 8.25pm

084/22 Clerk/Assistant Clerk Pay Arrangements

Parish Council requested to consider current pay arrangements for Clerks due to increase in fuel costs.

The Clerk referred to the Assistant Clerk.

The Assistant Clerk explained to the Cllrs present that due to the cost of fuel now, it is costing him £20 per day in fuel each time he attends the office, which is beginning to be unviable and unsustainable.

Cllrs debated the matter.

Cllr G Chalker proposed a one off Cost of Living Flexibility payment of £450 for the Asst Clerk and £250 for the Clerk. To be reviewed in 6 months.

All Cllrs present agreed. Payment to be added to July wages.

085/22 End of Meeting – meeting closed at 8.37pm

Appendix 1

HALLING PARISH COUNCIL INCOME & EXPENDITURE – May 2022

May 3 rd	Medway Council Precept	£52,000.00	Paid In
	Halling Community Centre (Office Rent)	£ 290.00	SO
	MHS Homes (Garage rent)	£ 46.83	DD
May 19 th	Hire a Fun Fair Ltd (Deposit Funfair Aug)	£1,800.00	DPC
May 22 nd	C Fribbins (reimbursement Jubilee Poppies)	£ 222.98	DPC
May 30 th	Real Deal (Deposit Band for Aug)	£ 250.00	DPC
	Zurich (PC Insurance)	£2,242.11	DPC
	S Godwin (Jubilee concert)	£1,000.00	DPC
	TCW Solutions (Jubilee concert)	£ 48.00	DPC
	C Fribbins (reimbursement Firsts Aid Kits)	£ 47.10	DPC
	Staff Costs	£ 906.57	DPC
May 31 st	Bank Interest	£ 11.36	Paid in
May Payments/receipts reconciled with May Bank Statement	Total payments	£ 2,917.07	
	Total paid in	£52,011.36	

INCOME & EXPENDITURE – June 2022

June 1 st	Halling Community Centre (Office Rent)	£ 290.00	SO
	MHS Homes (Garage rent)	£ 46.83	DD
June 6 th	KW Eliot (Jubilee music)	£ 100.00	DPC
June 8 th	ICO	£ 35.00	DD
June 9 th	Kent CRP/Sustrains	£ 50.00	DPC
June 20 th	BT	£ 350.90	DD
June 21 st	CPRE	£ 36.00	DD
June 23 rd	Total Property (Beacon)	£ 225.00	DPC
June 30 th	YouFirst Partners	£ 79.00	DPC
	Lionel Robbins (Internal Auditor)	£ 210.00	DPC
	Day Tree Feelers (Lower Recreation ground)	£ 3,700.00	DPC
	Norman Godding (Expenses)	£ 10.34	DPC
	Staff Costs (3 employees)	£ 817.51	DPC
	Bank Interest	£ 10.66	Paid in
	Total Payments	£ 5,950.58	
	Total Paid In	£ 10.66	