

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



Minutes of the meeting on Monday 4 December 2017

Chris Herbert	Lower Ward	Chairman	CH
Matt Fearn	Upper Ward		MF
George Wenham	Upper Ward	Estates Portfolio	GW
Trevor Reynolds	Upper Ward		TR
Paul Crispe	Lower Ward		PC
Richard Thorne	Lower Ward	Planning Portfolio	RT
Andy Simpson	Lower Ward		AS
Kelly Talbot	Lower Ward	Apology Accepted	KT
Les Hitchcock	Lower Ward		LH
Anita Butterfield	North Halling	From item 8	AB
Roni Jones	Clerk	In attendance	RJ
Members of the Public			13
PCSO Carrie Anne Boswell was in attendance at the beginning of the meeting to be available to electors in the form of a 'surgery'			
1	Apologies for Absence		
	KT had been detained at work and her apology was accepted		
2	Disclosure of any other business		
	None		
3	Declaration of any Pecuniary and / or Prejudicial Interests		
	None		
4	Adjourn the meeting for Public Questions issues raised included		
	<ul style="list-style-type: none"> • Fire Station • Formby Terrace • Bridge opening • Blue Lake • Caravan • Risk Assessment for the 9th December 2017 (Christmas Party) • HYC Application • Line Markings for Badminton Court • S136 Grants • Cancelled Meeting • Post Box at St Andrews • Upper Halling park refurbishment • Use of Fibre Optics at St Andrews 		
5	Reconvene the meeting		

<p>6</p> <p>Minutes of Previous Parish Council meeting</p> <p>The Minutes of the meeting on 14th November were accepted and with minor amendment agreed as a true record</p> <p>Vote: This was Proposed by TR; Seconded by CH and was agreed</p> <p>The Minutes were signed</p>		
<p>7</p>	<p>Information arising from the minutes not on the agenda</p> <p>None</p>	
<p>8</p> <p>To receive a nomination for Mrs A Butterfield to the Council</p> <p>Anita has been supporting the Parish with the Christmas festivities and attended a number of meetings to date. She has been resident for more than 1 year</p> <p>Vote: This was Proposed by GW; Seconded by LH and was unanimously agreed</p> <p>The Declaration book was, accordingly, signed and Mrs Butterfield took her place at Council</p>		
<p>9</p> <p>Planning Applications since the last meeting</p> <p>MC/17/3288 - A retrospective application for a Ménage – There were no grounds for the Parish to object upon</p> <p><i>MF declared a prejudicial interest and left for this item</i></p> <p>MC/17/4048 - 24 Parking spaces to the rear of Formby Terrace – RT noted that the egress will be close to but not on the Pelican Crossing but the Parish ought to ask for no right hand turn to be implemented</p> <p><i>MF returned</i></p> <p>23 Vicarage Road – Extension – no comment</p>		<p>RJ</p>
<p>A brief conversation was held with PCSO Boswell about antisocial behaviour. She recommended that each and every incident was reported at the time of occurrence, She then left the meeting</p>		
<p>10</p>	<p>Estates Matters since the last meeting</p> <p>Report by George Wenham on the Footpaths, Recreation Grounds and Marsh</p> <p>Quotes were outstanding for yellow box paving on Marsh Road to prevent parking</p> <p>The Marsh is vacated but remedial works need to be undertaken – a letter had been sent but it was agreed that a second letter to be sent</p>	<p>RJ</p>

	<p>stating that unless removed the locks would be removed by the Parish</p> <p>Reports were in from Zurich Insurance on the Play areas –and the remedial actions had been undertaken as requested</p> <p>Tree Stump removal – one quote for £238 was in, 2 more to be requested</p> <p>Whittings Path Agreement was now in hand and it needed a clause changing about the onus of the maintenance of a fence that the farmer had required. It was not considered reasonable. Therefore matter ongoing</p>	<p>RJ</p> <p>RJ</p>
11	<p>HPC Working Groups Structure (Finance, Personnel, Estates, Events, Neighbourhood Plan)</p> <p>This matter was not discussed</p>	
12	<p>Halling Fire Station</p> <p>It was reported that a letter had been sent to the Baptist Church requiring that completion was on or before the 24th December 2017.</p>	
13	<p>Christmas in Halling</p> <p>Update from the Community Working Party which included costs, risk assessment and a feel of the community coming together on a project</p> <p>An application to film by a journalism student had been received and was viewed positively on the basis that this would be made available to HPC for the website upon completion. Proper permission from parents and participants was required and it was noted that the student was responsible for this in his proposal.</p>	
14	<p>S136 Applications</p> <p><i>LH Declared a prejudicial interest and left the meeting</i></p> <p>Halling Youth Club</p> <p>A request from the self financing youth club for £200 towards running costs – further information was required and potentially a referral to HA</p> <p><i>LH Returned</i></p> <p>Community Rail Partnership</p> <p>£100 request for support – this item was deferred</p>	<p>TR</p>
15	<p>Receipts and Payments</p> <p>The Council discussed</p> <ul style="list-style-type: none"> • receipts received since the last meeting • and approved for payment any invoices received since the last 	

<p>Vote:</p> <p>Vote:</p>	<p>meeting.</p> <ul style="list-style-type: none"> • And approved any regular payments made since the last meeting <p>The finance report as presented was agreed.</p> <p>Proposed TR, Seconded PC Unanimously agreed</p> <p><i>LH and GW Declared a prejudicial interest and left the meeting</i></p> <p>It was agreed the increase in rent from HCC was reasonable and was agreed - £25.00 pcm</p> <p>Proposed TR, Seconded PC Unanimously agreed</p> <p><i>LH and GW Returned</i></p>	
<p>16</p>	<p>Any Other Business (No votes may be taken)</p> <p>MF advised the Parish that there were some changes planned by New Venture, specifically a no parking bay (from 07.30-16.00H) outside 7 and 7 Vicarage Road. Without these changes being accepted there was a danger that this route might be withdrawn in total which would be detrimental to the village as a whole. On that basis MF indicated her had approved the application</p>	

20. Future Meetings, all at 7.30pm:

Tuesday 9 th January 2018	Community Centre
Monday 5 February 2018	Jubilee Hall
Tuesday 13 th March 2018	Community Centre
Monday 9 th April 2018	Jubilee Hall

Vr No	Date Paid	Cheque No/Folio	Creditor	VAT Reg No	Net Amount	VAT	Amount Paid	Notes
1097	8.9.17	1031	Sam Walsh		£ 70.00		£ 70.00	funday
1098	8.9.17	1032	5 Bells		£ 310.63		£ 310.63	funday
1099	8.9.17	1033	Events and Attractions Ltd	205 2089 41	£ 2,100.00	£ 420.00	£ 2,520.00	funday
1100	8.9.17	1034	KALC	509 750 927	£ 120.00	£ 24.00	£ 144.00	Training
1101	8.9.17	1035	Ryman	671523729	£ 205.71	£ 41.16	£ 246.87	Office supplies
1102	8.9.17	1036	n o'reagan		£ 446.25		£ 446.25	Bouncy Castles
1103	8.9.17	1037	BT	gb 245719348	£ 191.38	£ 38.27	£ 229.65	
1104	8.9.17	1038	HPC internal trans		£ 35,000.00		£ 35,000.00	M
1105	12.9.17	1039	Wages		£ 30.60		£ 30.60	Wages
1106	12.9.17	1040	Castle Marques	427962418	£ 200.00	£ 40.00	£ 240.00	Funday
1107	26.9.17	1041	Wages		£ 318.25		£ 318.25	wages
1108	26.9.17	1042	Wages		£ 37.80		£ 37.80	
1109	26.9.17	1043	PFK Litteljohn	440498250	£ 400.00	£ 80.00	£ 480.00	
1110	26.9.17	1044	Total Property	268 4026 92	£ 40.00	£ 8.00	£ 48.00	
1111	26.9.17	1045	Wages		£ 19.80		£ 19.80	
1112	1.8.17	S/O	MHS Homes	565 4292 23	£ 34.30	£ 6.86	£ 41.16	Garage rent
1113	1.9.17	S/O	MHS Homes	565 4292 23	£ 34.30	£ 6.86	£ 41.16	Garage rent
1114	1.8.17	S/O	Halling Community Centre		£ 250.00		£ 250.00	Office rent
1115	1.9.17	S/O	Halling Community Centre		£ 250.00		£ 250.00	Office rent
1116	9.10.17	1047	Wages		£ 57.60		£ 57.60	
1117	9.10.17	1046	Wages		£ 1,504.56		£ 1,504.56	
1118	9.10.17	1048	ACTIVE RISK MANAGEMENT		£ 195.00		£ 195.00	PLAYGROUND ASSESSMENT
1119	1.10.17	S/O	Halling Community Centre		£ 250.00		£ 250.00	Office rent
1120	1.10.17	S/O	MHS Homes	565 4292 23	£ 34.30	£ 6.86	£ 41.16	Garage rent
1121	23.10.17	1049	Kent County Council	GB204269191	72.15	14.43	86.58	sacks and orange fencing
1122	23.10.17	1050	CPRE		£ 24.00		£ 24.00	Training
1123	23.10.17	1051	Wages		£ 79.20		£ 79.20	wages
1124	23.10.17	1052	WWW		£ 71.50	£ -	£ 71.50	August / Sept
1125	25.10.17	1053	Wages		£ 52.00		£ 52.00	wages
1126	25.10.17	1054	The Defib Pad		£ 60.38	£ 15.10	£ 75.48	pads for machine
1127	30.10.17	1055	Halling Community Centre		£ 24.00		£ 24.00	Pilgrims 26.9.17

1128	30.10.18	1056	You First Partnership Ltd		£ 588.71	£ 117.74	£ 706.45	#REF!
1129	31.10.17	1058	Wages		£ 1,021.52		£ 1,021.52	Wages
1130	1.11.17	S/O	MHS Homes	565 4292 23	£ 34.30	£ 6.86	£ 41.16	Garage rent
1131	1.11.17	S/O	Halling Community Centre		£ 250.00		£ 250.00	Office rent
1132	1.11.17	DD	British Telecom	gb245719348				TELECOM
YY171 8/076	02-Aug-17	1010	HMRC		£ 53.40		£ 53.40	Tax re V Jones
YY171 8/077	07-Aug-17	1011	Clive Stanley		£ 45.50		£ 45.50	Web fees for July 201
YY171 8/078	09-Aug-17	1015	Wages		£ 39.60		£ 39.60	Work on rec
YY171 8/079	09-Aug-17	1012	Kent County Council	GB204269191	£ 1,382.10		£ 1,382.10	Agreed legal fees
YY171 8/080	09-Aug-17	1013	Medway Council		£ 6,862.87		£ 6,862.87	Cost of parish election
YY171 8/081	09-Aug-17	1015	Cuxton and Halling PCC		£ 200.00		£ 200.00	Donation
YY171 8/082	09-Aug-17	1016	Sashdodd.com		£ 681.75		£ 681.75	New PC
YY171 8/083	09-Aug-17	1017	Cuxton and Halling PCC		£ 1,177.18		£ 1,177.18	
YY171 8/084	23-Aug-17	1018	Wages		£ 125.64		£ 125.64	
YY171 8/085	23-Aug-17	1019	Wages		£ 52.00		£ 52.00	
YY171 8/086	23-Aug-17	1020	S Dodd		£ -		£ -	GA - Issues post Kaspersky
YY171 8/087	23-Aug-17	1022	SSE	553 7696 03.	£ 6.48	£ 0.03	£ 6.51	Fire Ststion Electric
YY171 8/088	23-Aug-17	1023	HMRC		£ 294.29		£ 294.29	Tax Wswan
YY171 8/1090	31-Aug-17	1024	The defibpad	gb827639788	£ 193.40	£ 38.68	£ 232.08	S137
yy171 8/1091	31-Aug-17	1025	Wages		£ 851.97		£ 851.97	
yy171 8/1092	31-Aug-17	1026	P cash impress		£ 100.00			NOT INCLUDED IN TOTAL
yy171 8/1094	04-Sep-17	1028	kalc	509 750 927	£ 60.00	£ 12.00	£ 72.00	
yy171 8/1095	04-Sep-17	1029	KALC	509 750 927	£ 60.00	£ 12.00	£ 72.00	
yy171 8/1096	06-Sep-17	1030	Cancelled cheque					
yy171 81093	04-Sep-17	1027	Wages		£ 75.60		£ 75.60	est
	42982	1062	HYC		£ 100.00		£ 100.00	FOR HA
	8.11.17	1059	Wages		£ 37.80		£ 37.80	WAGES
	13.11.17	1060	MBC		£ 470.00		£ 470.00	RATES
	13.11.17	1061	PSW EVENTS		£ 1,000.00	£ 200.00	£ 1,200.00	XMAS EVENT
		1057	void					
					£ 56,640.03	£ 888.85	£ 57,428.87	#REF!

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From P Cash Worksheet

Total