

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Acting Clerk / Proper Officer Mr N Fursdon

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HALLING PARISH COUNCIL MEETING

Monday February 3rd 2020 in the Jubilee Hall, Upper Halling starting at 7.30pm

The Chairman welcomed everyone to the Meeting.

He then proposed that some of the Agenda be re – ordered to the following.

- 013/20 **Those Present**
- 014/20 **Apologies for absence**
- 015/20 **Declaration of any Pecuniary and / or Prejudicial Interests**
- 016/20 **Appointment of Acting Responsible Finance Officer**
- 023/20 **VE Day**
- 018/20 **Approve Minutes of Meetings January 7th and 24th 2020**
- 019/20 **Matters arising from Minutes not on the Agenda**
- 020/20 **Chairman's Statement**
- 022/20 **Finance**
- 017/20 **Adjourn meeting for Public Questions – No longer than 30 minutes**
- 021/20 **Co-option Update**
- 024/20 **Public Sector Bodies Accessibility Regulations 2018**
- 025/20 **Report on items raised by the Public that have been passed onto the relevant authority.**
- 026/20 **Defibrillator update**
- 027/20 **Any other business**
- 028/20 **Date of next meeting – March 3rd 2020 at the Community Centre, Lower Halling.**

Cllr C Buckwell seconded the proposal and it was agreed by all Cllrs

013/20 **Present**

Cllr G Wenham (Chairman)

Cllr T Dolby (Vice – Chairman)

Cllr G Chalker

Cllr Mrs S Chamberlain

Cllr C Buckwell

Cllr R Thorne

Cllr D Marshall

Mr N Fursdon (Acting Clerk/Proper Officer)

20+ members of the public.

014/20 **Apologies for absence** – All Cllrs were present.

015/20 **Disclosure of any Pecuniary and / or Prejudicial interests.** – There were none declared.

016/20 **Appointment of Acting Responsible Finance Officer**

Cllr Dolby proposed that Mr N Fursdon the Acting Clerk / Proper Officer be appointed the Acting Responsible Finance Officer (RFO).

Cllr D Marshall seconded the proposal and it was agreed by all Cllrs.

023/20 **VE Day**

To set and agree the sum, not to exceed £12,000 for the VE 75th Anniversary celebrations for Halling Village.

Cllr Thorne spoke on the upcoming VE Day Celebrations in May.

- The WW1 event was a street party.
- First thought was another street party, but that would be hard to get the needed permissions, even for a side street.
- The cost of organising a street party would be in the region of £10,000.

023/20 VE Day (Cont)

- Another idea was to have Cream Teas for all the elderly of the village with a 1940's band playing 1940' music.
- Possibly having a fireworks display up on the Mount.
- A commemorative mug for all the children of the village.
- The budget for the day would have to be £12,000 which the Parish Council have agreed would come from reserve funds.

Cllr Mrs S Chamberlain said that she had volunteered to be on the Working Group, but this was the first that she had heard of all this.

Cllr D Marshall asked what the money from the sale of the fire station had been spent on.

Cllr R Thorne said the Upper Halling recreation ground and the Marsh.

Cllr T Dolby said that if the Working Group came up with any other suggestions they would be considered.

Various people have volunteered for the Working Group, and a meeting will be arranged soon.

Cllr R Thorne proposed and Cllr C Buckwell seconded that the budget be no more than £12,000 six Cllrs voted for the proposal and one voted against.

The Chairman read out an apology from the Parish Council.

018/20 Approve Minutes of Meetings January 7th and 24th 2020

The Minutes of the meetings held on January 7th and 24th were found correct, pending some minor amendments to be made.

019/20 Matters arising from Minutes not on the Agenda

Cllr C Buckwell said about the lifebuoy's, if the Parish Council could come to an agreement as to where the lifebuoy's should be extended to on the Marsh, he would be willing to pursue the matter.

020/20 Chairman's Statement

The Chairman thanked Cllr T Dolby for getting the Bank details finally sorted out.

The Parish Council now have a new staff member, who looks after the recreation grounds.

022/20 Finance

Payments and Receipts – December 2019

All Cllrs had a copy of the Payments and Receipts for December 2019, Cllr C Buckwell proposed they were approved, Cllr R Thorne seconded and all Cllrs agreed.

The Payment and Receipts for December 2019 is appendix 1 of these Minutes.

To review the 2020/2021 Budget and agree the 2020/2021 precept.

All Cllrs had a copy of the 2020/2021 Budget; also all members of the public were given a copy.

The 2019/2020 precept was £53,000. The proposed 2020/2021 is £55,000

The Cllrs debated the matter in great depth.

Cllr D Marshall proposed that the 2020/2021 precept remain the same as the 2019/2020 £53,000.

Proposal 1 – The 2020/2021 precept be raised to £55,000 – No vote taken

Proposal 2 – The 2020/2021 precept remain at £53,000

Proposed by Cllr D Marshall and seconded by Cllr R Thorne, all Cllrs were in agreement.

Therefore the Precept request for 2020/2021 be £53,000.

017/20 Adjourn meeting for Public Questions – No longer than 30 minutes

- Halling Minors – A rep from Halling Minors apologised for not getting a plan down, but said that as the alterations are very minor could the Chairman come to the pitch so he can be shown.
- Person asked why the budget of £2,500 had been removed for football pitches.
- Person thanked Cllr T Dolby for the email he had been sent about RS201.
- Person asked how are the Minutes proved to be True, Triangulated and correct.
- Person reported that trees had fallen over across the Cam Public Footpath.
- Person reported that a car being parked on the bend of Ash Path.

- Person asked why they had not had a reply to the letter of complaint that was sent.

021/20 Co-option Update

Another 2 vacancies are now active, making 3 vacancies, which will have to be re-advertised for two weeks starting from tomorrow, February 4th. Those who have already applied do not need to re-apply

024/20 Public Sector Bodies Accessibility Regulations 2018

CLlr T Dolby explained that there are new regulations in September that all Public Sector Websites need to be fully accessible for the disabled. The current website is not and cannot be updated to be so.

The Parish Council is now looking for a website provider that will be.

CLlr T Dolby proposed that a working group be set up, comprising of himself, CLlr G Chalker and a member of the village, who is a website designer. This proposal was seconded by CLlr R Thorne and agreed by a CLlrs.

CLlr Dolby also proposed that If we choose Hugo Fox much of the preparatory work can be carried out by our webmaster and I propose that the Council authorise up to 10 hours of his time. This was agreed by all CLlrs

025/20 Report on items raised by the Public that have been passed onto the relevant authority.

- All Fly tipping is being reported, even some that has occurred just outside Medway.
- The problems with the condition of footpath RS 201 have been reported to Redrow, who replied asking for photos of the problem. CLlr T Dolby had taken photos, and these have been sent to Redrow. So hopefully they will get the problem sorted out.

CLlr R Thorne said that where footpath RS 201 continues across Pilgrims Road is badly overgrown, but he is not sure who owns that land.

CLlr T Dolby said he was sure it was still owned by Redrow up to Pilgrims Road but not known for the other side of Pilgrims Road.

026/20 Defibrillator update

The Chairman of the Jubilee Hall, said he had received the Defibrillator and has arrange for an electrician to fit it.

The Chairman proposed that the Parish Council provided some money towards the fitting. The Vice Chairman said that this was not needed

CLlr R Thorne proposed that HPC took over the responsibility for the maintenance of the Defibrillator. All agreed.

The Jubilee Hall Committee will be contacted on the matter.

027/20 Any other business – There were none.

028/20 Date of next meeting – Confirmed as March 3rd 2020 at the Community Centre, Lower Halling.

029/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are to be excluded from the Meeting. A vote will be taken.

030/20 To review and approve the Contract of Employment for the Litter Management and Playground Equipment Inspector.

031/20 To review and approve the Contract of Employment for the Acting Clerk

Items 30/20 & 31/20 were reviewed in depth and approved subject to the inclusion of an HR group
CLlr G Chalker proposed setting up a HR Group, CLlr R Thorne seconded and all CLlrs agreed.

032/20 Close of meeting – 9.40pm

Appendix 1 - Payments and Receipts – December 2019

HALLING PARISH COUNCIL

INCOME & EXPENDITURE – DECEMBER 2019

December 2 nd	HR Services	£	852.00	DPC
	Halling Community Centre (Office Rent)	£	275.00	S/O
	MHS Homes (Garage Rent)	£	50.00	DD
December 6 th	Cheque 001205 VAT Reclaim training	£	85.25	Cheque
December 9 th	Halling Community Centre (rent extra meeting Nov)	£	9.00	DPC
	Clive Stanley (Website services November)	£	49.00	DPC
December 10 th	Delivery of Halling View	£	100.00	DPC
December 17 th	Clive Stanley (Website services December)	£	35.00	DPC
December 18 th	BT	£	259.68	DPC
December 30 th	Wages (Person 1)	£	658.44	DPC
	Halling Community Centre (rent extra meeting Dec)	£	9.00	DPC
	Wages (Person2)	£	338.64	DPC
December 31 st	Nat West Bank (Interest from Reserve Account)	£	5.36	Paid In
	Total Payments	£	2,721.01	
	Total Paid in	£	5.36	