

# HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



Clerk: Mrs J Allen  
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I hereby give notice of a meeting of Halling Parish Council to be held at the Jubilee Hall on Monday 1<sup>st</sup> July 2019 at 7.30pm

Jenny Allen – Clerk  
25/06/2019

## Agenda

1.	<b>Apologies for absence</b>
2.	<b>Disclosure of any other business</b> Additional items to be discussed that have arisen since the publishing of the Agenda No votes on these issues to take place.
3.	<b>Declaration of any Pecuniary or Personal Interests</b> In line with the Code of Conduct for the meeting, plus alterations to the register.
4.	<b>Adjourn meeting for Public Questions</b> Allowing up to 30 minutes for members of the public to address questions to the Council.
5.	<b>Reconvene meeting</b>
6.	<b>To elect a Vice-Chair for the ensuing year</b>
7.	<b>Review of Portfolio and Posts</b> To review the current list of Halling Parish Council Portfolios and Posts.
8.	<b>To elect Committee &amp; Portfolio holders for the ensuing year</b>
9.	<b>To appoint members of Committees and representatives of other bodies</b>
10.	<b>Chairman's Announcements</b>
11.	<b>Minutes of Previous Parish Council meeting</b> To receive and approve the minutes of an extraordinary meeting held on the 1 <sup>st</sup> June 2019 & to receive and approve the minutes of the meeting on the 3 <sup>rd</sup> June 2019.
12.	<b>Information arising from the minutes not on the agenda</b>
13.	<b>Planning Applications &amp; Developments Report</b> Report on any planning applications or development reports received since the last meeting.

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14.	<b>Footpath Report</b> Report on the Footpaths in Halling.
15.	<b>Marsh Report</b> Report by The Chairman, Cllr George Wenham on the Marsh to include an update on the current refurbishment work via the working party.
16.	<b>Marsh Improvements</b> To receive a report on the Marsh improvements and to approve the plan for future works.
17.	<b>Marsh Budget</b> To approve the setup of a budget, of £10,000, to allow the essential works to be carried out to the Marsh.
18.	<b>Estates Report</b> Report on the Estates Portfolio, including an update on the refurbishment of the Upper Recreation Ground.
19.	<b>The Refurbishment of the Upper Recreation Ground</b> To vote on the allocation of funds required to carry out the improvement works to the access of the Upper Recreation Ground. Equating to a total cost £7,790 (£300 of which was agreed previously to come from the Estates budget).
21.	<b>Defibrillator in Upper Halling</b> To discuss possible plans for the installation of a defibrillator in Upper Halling following a request from Philip Norcutt on behalf of Len Sharp's family.
22.	<b>NALC &amp; KALC Membership Renewal</b> To decide upon the renewal of the annual membership to NALC and KALC (National Association of Local Councils and Kent Association of Local Councils) at a cost of £333.70 for the year.
23.	<b>Natwest Signatories</b> To discuss and approve the proposed signatories for the Halling Parish Council's Business Account(s).
24.	<b>Payments &amp; Receipts</b> <ul style="list-style-type: none"><li>• To discuss receipts received since the last meeting</li><li>• To discuss and approve payment for any invoices received since the last meeting</li><li>• To approve any regular payments made since the last meeting</li><li>• To discuss and approve any petty cash spendings</li></ul>
25.	<b>Medway Councils Code of Conduct</b> To discuss and review Medway Council's Code of Conduct with a possible view to formally adopt this policy.

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26.	<b>Parking Permits at the Old Fire Station</b> To consider a request from Pastor Kevin Felix Hollington for the potential distribution of parking permits in order to assist neighbouring properties with additional parking at the rear of The Old Fire Station.
27.	<b>To ratify the dates for the next years meetings</b>
28.	<b>Any Other Business</b> (No votes may be taken)
29.	<b>Next Parish Council meeting date</b>

## Previously agreed dates of the forthcoming meetings of Halling Parish Council

Tuesday	3	September	Community Centre
Monday	7	October	Jubilee Hall
Tuesday	5	November	Community Centre
Monday	2	December	Jubilee Hall