

# HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS  
Clerk/Proper Officer/RFO Mr C Fribbins Telephone (01634) 241551  
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Assistant Clerk Mr N Fursdon



The Minutes of an ordinary Meeting of Halling Parish Council held on  
Tuesday September 11<sup>th</sup> 2023 at 7.30pm in the Jubilee Hall, Upper Halling.

## 066/23 Chairman's welcome and recording of those present.

The Chairman welcome to the meeting  
Cllr R Thorne (Chairman)

Cllr G Wenham  
Cllr Mrs N Brown  
Cllr Mrs C Saltmarsh  
Cllr L Hitchcock

In Attendance Clerk Mr C Fribbins.  
Assistant Clerk Mr N Fursdon.  
7 members of the public.

## 067/23 Apologies for absence. – Cllr Mrs L Ali (Vice-Chairman), Cllr B Ali (Both in France).

## 068/23 Declaration of any Pecuniary and / or Prejudicial Interests. – There were none declared.

## 069/23 Adjourn for Public Questions (*up to 15 minutes for the public*).

### *Person 1 (q1)*

Mentioned the problems that are being caused by the four-way temporary traffic lights at Cuxton. It is causing tailbacks right into Halling.

- The Chairman said that it would be due to a legal requirement.
- The Clerk said that both the elected Medway Councillors had attended the area.

### *Person 1 (q2)*

Mentioned that Halling Cemetery is in a poor state. Could the Parish Council consider employing a caretaker, to check the cemetery at least once a week to keep it clear.

- The Clerk said that by Law the Parish Council cannot employ anyone to maintain the Cemetery. It is down to the Church to maintain their property.
- The Chairman mentioned writing a letter to the Vicar on the matter.

### *Person 2 comments*

Person 2 stated that they would like their name to be used, as they do not like being referred to as just (person).

- The Clerk stated that due to the new GDPR laws this was now not possible.

They also wanted to personally thank the Events Committee for such a wonderful event.

Person 2 Q – Would the Parish Council support a Risk Assessment of the Village High Street, this would highlight the various areas of risk. He knew a person who is an ex-resident and an expert of this type of Risk Assessments.

- The Chairperson suggested that Person 2 to write a letter to the stating the proposal in detail to the Parish Clerk.
- The Clerk said it would have to be of a good enough quality to satisfy Medway Council.

### *Person 3*

Asked why the meetings are being held every 2 months and not monthly.

- The Chairman explained that having the meeting monthly was too regular, and the agenda ends up being very small. The matter was decided at the Annual Parish Council Meeting.
- The Clerk said that if an urgent matter comes up then an extra meeting can be called by the Chairman or any two Councillors.

070/23

### **To Approve Minutes of meeting held on July 10<sup>th</sup> 2023.**

The Chairman asked the Cllrs if the Minutes of July 10<sup>th</sup> 2023 were correct.

Cllr G Wenham raised a concern that there was no mention of a slight altercation that occurred between two Cllrs at the end of item 060/23 Clerks Report, as there were seven members of the public present it should be mentioned.

The Clerk said that the Minutes are the property of the Clerk until they are signed and in his opinion the matter was not appropriate to require mentioning.

Cllr G Wenham reaffirmed his opinion.

The Chairman asked Cllrs if they wanted the slight altercation between two Cllrs included.

Cllrs confirmed that they required the inclusion of the altercation between two Cllrs included.

With the altercation between two Cllrs being included, the Minutes were found correct, signed / dated by the Chairman.

Proposed Cllr L Hitchcock and seconded by Cllr Mrs N Brown all Cllrs agreed.

071/23

### **Clerk's report.**

- **Accident** – A village resident had an accident on the footpath that runs behind the MUGA, the footpath is tarmac, and is undulating in places, which could have caused the accident. The Clerk has been down and marked the undulating area with high visibility yellow paint, the overhanging hedge has now been cut.  
The Clerk had checked the land registry and the footpath is most probably owned by the Parish Council.  
Not clear if the person concerned is going to make a claim. (The Insurance company has been informed).
- **Septemberfest** – was a great success and was delivered within budget.  
All monies have now been paid in.
- **Marsh Road** – This is an awkward matter, although the road is owned by the Parish Council a number of residents have right of way over it to access their properties, also the water company needs access to their water works, so blocking off the road is not possible.
- **New parking restrictions proposal** – No contact whatsoever has been received about this proposal from Medway. The Clerk will contact Medway Council on the matter.
- **Motor Bikes** – still a problem, have been trying to get the Police involved.  
At present we do not have a PCSO, and no sign at present who they will be or when they will be in place.
- **Public Footpath Officer** – There is now a new Public Footpath Officer who is hoping to set up a Local Access Forum.

072/23

### **Finance: Note Payments made under delegated powers of the Chair/Clerk and to seek approval of any additional payments as necessary.**

#### **Financial Reports as circulated (as at 31/8/2023)**

The Clerk handed out the finance documents and went through them with the Cllrs, the accounts for July and August are up to date and have been reconciled.

All expenditure is well within the various budgets.

The payments are done under delegated powers of the Clerk in the presence of 2 Cllrs and also signed off by these 2 Cllrs.

Payments and receipts for July and August are attached to these Minutes at appendix 1 (page 4)

073/23

### **Events Committee – SeptemberFest – Report of event.**

Cllr Mrs N Brown Chairman gave her report.

- She thanked all the other members of the Events Committee and all the volunteers, who had all worked hard over the day, starting at around 7am on the day, the event was very well attended.
- There had been a lot of supporting comments from the residents of the Village, she thanked Person 2 for his comments at the resident's open session, and it was nice to see such a supportive response on Social Media.

**073/23 Events Committee – SeptemberFest – Report of event. (con't)**

- The whole event was organised within the budget and the sale of the wrist bands and the fees for the Stalls made a substantial amount.
- The amount of waste that was generated was well organised with plenty of bins in place and the hire of large waste bin from 'Suez Waste', with the company coming and taking the waste on Monday morning.

The Chairman of the Parish Council thanked everyone for all their hard work.

**074/23 Remembrance Sunday arrangements.**

Cllr Mrs N Brown spoke about the arrangements.

The Snodland Army Cadets who were such valuable volunteers for Septemberfest had offered to march to the War Memorial at Forge Green from the Church on Remembrance Day. But sadly, due to logistics they are now unable to.

An amount of poppies were found in the loft of the Community Centre, she had contacted the British Legion on the matter.

Cllr G Wenham explained that in 2019 another amount of poppies had been found and the British Legion had stated that old poppies cannot be sold.

The Clerk said he was in the process of purchasing the wreaths, and some new lamppost poppies have also been purchased.

The Chairman said that he would be doing a reading at the service in the Church and lying the Poppy Wreath there.

Then the second Poppy Wreath will be taken down to the War Memorial at Forge Green where the Poppy Wreath will be laid by the Vice – Chairman.

**075/23 Estates and Environment Committee.  
– Report of any meeting held.**

The Clerk said that there had not been any formal meeting held.

All the Parish Assets are being photographed. All the Play equipment is being inspected and any problems solved if possible. Annual Inspection to be held soon.

The Chairman commented that the recreation grounds and child play areas in Halling are in a very good condition, as opposed to what he has seen elsewhere.

**– Planning applications report.**

The Clerk said that the following application were approved at the Planning Committee meeting at Medway Council last week.

**MC/22/2915 Halling CP**

**Address**M C L Ltd Grove Road Upper Halling Rochester Medway ME2 1HZ

**Description**Construction of eight new residential dwellings with associated hard and soft landscaping - demolition of existing buildings

The previous application for 11 dwellings was refused, this application is for 8 dwellings and was approved.

**MC/23/0535 Halling CP**

**Address**Land Adjacent To Balancing Pond St Andrews Park Halling Kent

**Description**Construction of care home facility consisting of 66no. bedrooms with ensuites and communal facilities, and the construction of a separate retail unit (Class E(a)) of 392m2 with associated landscaping, access, parking and infrastructure.

There is already an approved application for 88 extra care units over 4 and 5 stories, this new application supersedes the previous one, and is for less units 66 over 2 and 3 stories, it also still includes the convenience store and was approved.

**076/23 Recreations Grounds UPDATE.** Covered in Item 075/23.

**077/23 Date and venue of next Meeting.** Monday November 6<sup>th</sup> at 7.30pm at the Community Centre.

**078/23 End of meeting.** – Chairman thanked Cllrs and the public for attending. Meeting closed at 8.38pm

Appendix 1 Payments and receipts for July and August

**HALLING PARISH COUNCIL INCOME & EXPENDITURE – JULY 2023**

|                       |  |                  |         |
|-----------------------|--|------------------|---------|
| July 3 <sup>rd</sup>  | Lionel Robbins (Internal Audit)        | £ 150.00         | DPC     |
|                       | Halling Community Centre (Office Rent) | £ 328.90         | SO      |
|                       | MHS Homes (Garage rent)                | £ 46.83          | DD      |
| July 6 <sup>th</sup>  | KALC (Annual subscription)             | £1,333.50        | DPC     |
|                       | Real Deal (Band for Septemberfest)     | £ 800.00         | DPC     |
| July 20 <sup>th</sup> | Boundary Fencing (Bollard Marsh Road)  | £ 216.00         | DPC     |
|                       | Maxine Worsley (KM Events)             | £ 300.00         | DPC     |
| July 24 <sup>th</sup> | YouFirst Partners (Printer)            | £ 96.13          | DPC     |
| July 27 <sup>th</sup> | Cuxton Bakehouse                       | £ 25.00          | Paid In |
| July 31 <sup>st</sup> | Staff Costs (3 employees)              | £1,614.21        | DPC     |
|                       | Chris Fribbins (re-Fasthost SSL)       | £ 42.00          | DPC     |
|                       | TCW Solutions (September Banners)      | £ 288.00         | DPC     |
|                       | Interest from Deposit Account          | £ 260.04         | Paid In |
|                       | <b>Total Paid</b>                      | <b>£5,215.57</b> |         |
|                       | <b>Total Paid in</b>                   | <b>£ 817.34</b>  |         |

**HALLING PARISH COUNCIL INCOME & EXPENDITURE – AUGUST 2023**

|                         |  |                  |         |
|-------------------------|--|------------------|---------|
| August 1 <sup>st</sup>  | L Ali (Refund for ICP)                       | £ 10.00          | Paid In |
|                         | Mhs Homes garage                             | £ 53.56          | DD      |
| August 3 <sup>rd</sup>  | Chris Fribbins (lamppost poppies 25)         | £ 125.00         | DPC     |
| August 21 <sup>st</sup> | Chris Fribbins (Wristbands)                  | £ 10.00          | Paid in |
| August 24 <sup>th</sup> | Land Registry                                | £ 18.00          | DPC     |
|                         | Chris Fribbins reimbursement HSF Events Bits | £ 100.74         | DPC     |
|                         | 5 Bells (HSF)                                | £ 64.00          | DPC     |
|                         | Top Guns (Band balance) (HSF)                | £ 600.00         | DPC     |
|                         | Rumble Pro (HSF)                             | £ 400.00         | DPC     |
|                         | Penfold amusements (HSF)                     | £ 300.00         | DPC     |
|                         | Jumping Monkey (HSF)                         | £ 665.00         | DPC     |
|                         | Bouncy Castle (HSF)                          | £ 816.00         | DPC     |
|                         | KALC (Clerk conference)                      | £ 84.00          | DPC     |
|                         | Frindsbury PC KALC event                     | £ 30.00          | DPC     |
|                         | Chris Fribbins (Wristbands)                  | £ 35.00          | Paid In |
| August 30               | Medway Council (Rural Liaison Grant)         | £3,636.36        | Paid In |
| August 31 <sup>st</sup> | G Ballard (Notice board clean in and out)    | £ 80.00          | DPC     |
|                         | Staff Cost ( 3 Staff)                        | £ 916.19         | DPC     |
|                         | Chris Fribbins (Wristbands)                  | £ 170.00         | Paid In |
|                         | Interest from Deposit Account                | £ 275.56         | Paid In |
|                         | <b>Total Paid</b>                            | <b>£4,581.39</b> |         |
|                         | <b>Total Paid in</b>                         | <b>£4,136.92</b> |         |