



**Skate Park** – *The Parish Council have looked into this matter in the past, and a Health and Safety survey was undertaken which found that there were no suitable land that the Parish Council owned. Also it would cost a lot of money to have a decent size skate park.*

**Dog Exercising** – Resident 2 commented that there is nowhere in Upper Halling, where dog owners can exercise their dogs off the lead. He mentioned that at the bottom end of Upper Halling recreation ground there was some rough ground which he believes is owned by Lafarge / Blue Circle.

*Cllr Chalker said that it would be a good idea, if it's surplus ground, The matter will be looked into.*

**Public Rights of Way** – Resident 2 said that the driveway to Court Farm is actually a Public Right of Way, but it has been gated and is often locked.

*The matter to be reported to the Public Rights of Way department at Medway.*

**Parish Council Organisation** – Resident 3 said the Parish Council needs to get itself, organised better, like it used to be. In the past the Parish Council managed to get an extra street light installed near the Surgery.

### **121/21 To Approve the amended Financial Regulations.**

The amended document had been circulated to all Cllrs prior to the meeting.

Cllr Chalker said that the document was good, but did question that Budget Control had gone from £2,000 to £1,000.

Mr Fribbins said that £1,000 should be adequate.

Mr Fribbins said that the Parish Council could go back to the previous amount.

Cllr Chalker suggested £1,500.

Cllr Chalker Proposed that the Budget Control Limit should be amended to £1,500.

Cllr Mrs Chamberlain seconded the proposal.

All Cllrs present agreed.

Cllr Chalker Proposed that the with the amendment in place, the Financial Regulations be approved.

Cllr Thorne seconded the proposal.

All Cllrs present agreed.

### **122/21 To Approve the Updated Standing Orders.**

Cllr Chalker said that he objected to having Item 7 taken out (item agreed cannot be reviewed for 6 months).

Mr Fribbins said it can be re-instated.

Cllr Chalker Proposed that item 7 is re-instated.

Cllr Thorne seconded the proposal.

All Cllrs present agreed.

Cllr Thorne said that Item 20 Freedom of information should also be updated.

Cllr Chalker Proposed that if both items 7 & 20 are updated the Standing Orders be approved.

Cllr Batts seconded the proposal.

All Cllrs present agreed.

### **123/21 To Approve Minutes of meeting held on September 6<sup>th</sup> 2021**

Cllr Chalker said that he did mention the planning application at Cuxton for a winery which includes a large visitor centre which would cause large traffic problems for both Cuxton and Halling.

Cllr Chalker Proposed that with the above amendment added the Minutes should be approved.

Cllr Mrs Chamberlain seconded the proposal.

All Cllrs present agreed.

### **Matters arising from Minutes**

It was debated that there may be a need to have a Planning Committee.

## **124/21 Formation of an Estates and Environment Committee.**

Mr Fribbins suggested adding the Planning Committee into this Committee.

Cllr Chalker agreed

The Parish Council to run but possibly have non- Cllrs on the Committee as well

Cllr Chalker and Mr Fribbins to look into the make-up of the Committee.

Cllr Chalker Proposed that the Committee be formed.

Cllr Thorne seconded the proposal.

All Cllrs present agreed.

Cllr Chalker and Mr Fribbins said they would look into terms and reference.

## **125/21 Finance**

### **(A) Payments & Receipts July 1<sup>st</sup> 2021 to September 30<sup>th</sup> 2021 as circulated to Cllrs**

*A copy is attached to the Minutes Appendix 1*

Cllr Chalker raised an issue with the printer, and suggested that the printer contact should be looked at.

Mr Fribbins said it may be cheaper to get a new printer.

Cllr Chalker Proposed that the Payments & Receipts be approved.

Cllr Thorne seconded the proposal.

All Cllrs present agreed.

### **(B) Approve budget for purchase of Christmas Tree**

The Chairman said that last year, Medway Cllr Ferne donated the Christmas Tree.

The Chairman Proposed that a budget of £350 be set for the Christmas Tree.

Cllr Thorne seconded the proposal.

All Cllrs present agreed.

## **126/21 Discuss Joint Christmas event with Community Centre and approve financial input from Halling Parish Council**

There had been a joint meeting between some members of the Parish Council and the Halling Community Centre.

There are 2 events the first is on Saturday December 4<sup>th</sup> with the turning on of the Christmas Tree lights where the Parish Council will provide funding for Mince Pies and Mulled Wine.

The second is on Saturday 11<sup>th</sup> the Christmas Fair where the Parish Council will providing funding for presents for Santa's Grotto

Cllr Thorne Proposed that £200 be set for the Christmas Tree Lights switch on and £500 be set for Santa's Grotto.

Cllr Batts seconded the proposal.

All Cllrs present agreed.

## **127/21 Any other Business**

Cllr Thorne mentioned about arranging Platinum Jubilee celebrations for 2022

The Chairman said it may be better to have an Extraordinary meeting to discuss the matter.

Cllrs agreed.

## **128/21 (PUBLIC BODIES (ADMISSION TO MEETING) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC)**

**To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are to be excluded from the Meeting.**

**A vote will be taken.**

The Chairman Proposed that public and press leave the meeting.

Cllr Thorne seconded the proposal.

All Cllrs present agreed.

## 129/21 Personnel and confidential matters

The Chairman spoke to the Cllrs

The Chairman Proposed that Mr Fribbins be employed as Clerk/Proper Officer/RFO to the Parish Council at 8 hours per week.

Cllr Thorne seconded the proposal.

All Cllrs present agreed.

Cllr Thorne said he would like to minute a vote of thanks to Mr Fursdon for his work as Acting Clerk over the past years.

Mr Fribbins accepted the position and spoke to Cllrs.

## 130/21 End of Meeting – Meeting ended at 8.30pm

### HALLING PARISH COUNCIL Appendix 1

#### INCOME & EXPENDITURE – JULY 2021

July 1 <sup>st</sup>	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.50	DD
July 14 <sup>th</sup>	PKF Littlejohn (2019/2020 AGAR)	£	648.00	DPC
July 31 <sup>st</sup>	Staff costs	£	681.73	DPC
	Bank Interest	£	1.07	Paid in
	<b>Total payments</b>	£	1,650.23	
	<b>Total paid in</b>	£	1.07	

#### INCOME & EXPENDITURE – AUGUST 2021

August 2 <sup>nd</sup>	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.50	DD
August 5 <sup>th</sup>	HMRC – VAT claim back	£	13,203.60	Paid in
August 27 <sup>th</sup>	Staff costs	£	499.15	DPC
	Bank Interest	£	1.14	Paid in
	<b>Total payments</b>	£	819.65	
	<b>Total paid in</b>	£	13,204.74	

#### INCOME & EXPENDITURE – SEPTEMBER 2021

September 1 <sup>st</sup>	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.50	DD
September 7 <sup>th</sup>	C Fribbins (Consultancy fee)	£	616.00	DPC
September 8 <sup>th</sup>	Blakes Security	£	85.00	DPC
	Playground Inspection	£	300.00	DPC
September 20 <sup>th</sup>	BT	£	205.00	DD
September 30 <sup>th</sup>	Your First Partners (printer contract)	£	72.00	DPC
	Community Centre (Caretaker retirement)	£	25.00	DPC
	NPC Services (PAT Test)	£	75.00	DPC
	Staff Costs	£	565.48	DPC
	Bank Interest	£	1.07	Paid in
	<b>Total payments</b>	£	2,263.98	
	<b>Total paid in</b>	£	1.07	