HALLING PARISH COUNCIL

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Minutes of an Extraordinary Parish Council meeting held on Friday May 21st 2021 at the Jubilee Hall Upper Halling

<u>COVID PRECAUTIONS</u> The Acting Monitoring Officer, the National Association of Local Councils, the Kent Association of Local Councils and government advice and guidance emphasise the importance of following current behaviour protocols applicable to social distancing, especially as Step 4 of the relaxation of Covid restrictions has not yet been reached.

Following a risk assessment, seating for a maximum of 11 members of the public/press is permitted. No standing will be permitted.

Any member of the public/press attending must wear a mask or suitable face covering throughout their presence.

065/21 Those present.

Present were – Cllrs G Wenham Chairman Mrs S Chamberlain

L Hitchcock C Buckwell

G Chalker

Also in attendance N Fursdon – Acting Clerk / Proper Officer / RFO.

5 members of the public attended.

066/21 Apologies for absence – Cllr R Thorne – Work commitments.

Cllr Mrs L Ali – Attended but felt unwell and left.

067/21 Declaration of any Pecuniary and / or Prejudicial Interests – There was none disclosed by Cllrs.

068/21 Formation of a Finance Task Group to review the Council's finances for the financial years from 2016/17 to 2020/21 (inclusive).

Cllr G Chalker proposed the formation of the Finance Task Group.

Cllr L Hitchcock seconded the proposal.

All Cllr's present was in favour of the proposal.

069/21 Authorisation of appropriate professional advice and guidance for the Finance Task Group (If its formation is approved under 068/21).

Cllr C Buckwell explained that Task Groups are often used by Local Authorities, but Town and Parish Councils can also form Task Groups to investigate matters.

The widest possible scope should be adopted.

Cllr C Buckwell proposed that authorisation for appropriate professional advice and guidance be sought by the Finance Task Group.

Cllr L Hirchcock seconded the proposal.

All Cllr's present was in favour of the proposal.

070/21 Membership of the Finance Task Group (if its formation is approved under 068/21) for 2021/22 – appointment of three members.

Cllr C Buckwell proposed that Cllr's L Hitchcock, G Chalker and Mrs S Chamberlain be the members of the Finance Task Group.

Cllr G Chalker seconded the proposal. All Cllr's present was in favour of the proposal.

071/21 Confirmation of amendments to the approved bank signatories.

The Chairman said he had contacted the Bank to obtain a new Bank Mandate.

The Bank informed the Chairman that the Parish Council would only have 3 signatories, they advise that the Parish Council has 4 signatories. With any 2 needed to confirm.

The Chairman said that he had downloaded the new Bank Mandate.

The Chairman proposed that Cllr Mrs S Chamberlain be the fourth (4th) signatory.

Cllr C Buckwell seconded the proposal.

All Cllr's present was in favour of the proposal.

072/21 End of Meeting – at 10.12 am.