

# HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Clerk/Proper Officer/RFO Mr C Fribbins Telephone (01634) 241 551

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Minutes of an ordinary Parish Council meeting held on Monday March 6<sup>th</sup> 2023 at – Jubilee Hall, Upper Halling, commencing at 7.30pm

## 017/23 Chairman's welcome and recording of those present.

Present – Cllr G Wenham (Chairman)

Cllr L Hitchcock (Vice-Chairman)

Cllr G Chalker

Cllr Mrs S Chamberlain

Cllr Mrs A Burns

Cllr Mrs N Brown

Cllr B Ali

In Attendance Clerk Mr C Fribbins. Assistant Clerk Mr N Fursdon.

Also present – two members of the public.

## 018/23 Apologies for absence.

Cllr Mrs L Ali (Just arrived home from Australia)

Cllr C Buckwell (Medway Meeting)

Cllr R Thorne (Medway Meeting)

Cllr G Batts (Work commitment)

Apologies were accepted.

## 019/23 Declaration of any Pecuniary and / or Prejudicial Interests. – There were none.

## 020/23 Adjourn for Public Questions (up to 15 minutes for the public).

*Person 1* – Asked if there was anything that the Parish Council could do, with the sharp rise in the hall hire fees of the Community Centre due to their utilities.

The Clerk said that unfortunately it cannot.

The Parish Council already issues each of the halls in the Parish a support grant.

The Parish Council has no power to direct the Community Centre Management Committee.

## 021/23 Minutes of meeting held on January 9<sup>th</sup> 2023.

The Draft Minutes, had been sent to all Cllrs, and had also been published in draft form on the Parish Council Website.

Cllr B Ali proposed that the Minutes of the Parish Council meeting held on January 9<sup>th</sup> 2023 were a correct record. Cllr Mrs A Burns seconded the proposal. **All Cllrs present Agreed.**

## 022/23 Clerk's report –

- The Clerk apologised that the no overnight parking signs at the Upper Halling recreation ground has not been organised yet.
- The Community Centre have sent in an application for a grant to refurbish a kitchen in the Bishops Room.

*At this point the Vice – Chairperson declared an interest due to him being the Chairman of the Community Centre and left the meeting.*

The Chairman (Cllr G Wenham) proposed that the Parish Council see the Community Centre accounts in full before the application is debated.

Cllr N Brown seconded the proposal. The proposal was unanimously agreed.

- 023/23 Finance: Note Payments made under delegated powers of the Chair/Clerk and to seek approval of any additional payments as necessary. Financial Reports as circulated.**
- The Clerk went through the documents, which all Cllrs had been emailed and were in a hard copy format which they had all been given at the meeting.
- The word version of the January and February Income and Expenditure sheet is attached to these Minutes at appendix 1 page 3.
- The annual Agar is soon, an extra meeting may be required.
- 024/23 Events Committee – HRH King Charles III Coronation – UPDATE.**
- Cllr Mrs N Brown gave a report –
- What was going to be a small event is now quite large.
  - The High Street from Homeward Bound to Lambarde Close plus Ferry Road will be closed to traffic between 8am and 8pm. Permission yet to be confirmed from Medway Council.
  - Various meetings with the army, the aim is to march from Homeward Bound to the Church.
  - Still trying to get a marching band.
  - All the various cadets have been contacted.
  - After the march tables will be placed down the High Street.
  - Stalls down Ferry Road with cups etc. also there will be children's rides.
  - Coronation book marks for every child.
  - The Youth Club have purchased a projector to show the televised event on a large screen (10ft), which is yet to be purchased, the cost of which is £60.
  - The public will be contacted so everyone knows what is happening.
- Cllrs mentioned about a Beacon Lighting.
- The Clerk said that there is none arranged at present.
- Cllr Mrs S Chamberlain proposed that the Parish Council grant the Youth Club £60 to purchase the large 10ft screen.
- Cllr G Chalker seconded the proposal. **All Cllrs present Agreed.**
- 025/23 Halling Marsh (Land adjacent to PC Land) – UPDATE.**
- The Clerk said he had checked for any progress, and there is none at present.
- He will check again.
- 026/23 Recreations grounds UPDATE.**
- The Vice – Chairperson reported that he had not been able to meet with Mr Godden yet.
- The Clerk said that he had received an email from Medway Council with a survey about the open spaces in the village and had replied.
- 027/23 Review of Parish Council Risk Assessment.**
- All Cllrs had been sent a copy of the Parish Council Risk assessment, and the Clerk went through the document, there were no major amendments.
- Cllr L Hitchcock proposed that the Parish Council Risk Assessment be approved.
- Cllr B Ali seconded the proposal. **All Cllrs present Agreed.**
- 028/23 Review of Parish Council Asset List**
- All Cllrs had been sent a copy of the Parish Council Asset, and the Clerk went through the document, there was very little change.
- The 2 wooden notice boards are really in need of renewing.
- Cllr Mrs S Chamberlain proposed that the Parish Council Asset List be approved.
- Cllr G Chalker seconded the proposal. **All Cllrs present Agreed.**
- 029/23 End of meeting.**
- The chairman thanked everyone for attending. Meeting closed at 8.45pm

## Appendix 1

### INCOME & EXPENDITURE – January 2023

January 3 <sup>rd</sup>	Halling Community Centre	£ 290.00	SO
	MHS (Garage)	£ 46.77	DD
January 5 <sup>th</sup>	South Eastern Power networks	£ 42.32	Paid In
January 19 <sup>th</sup>	Jubilee Hall (additional Grants)	£ 3,000.00	DPC
	Halling Community Centre	£ 1,000.00	DPC
	KCS Consumables (Paper)	£ 30.58	DPC
	C Fribbins (reimbursement Microsoft 360)	£ 79.99	DPC
January 30 <sup>th</sup>	N Godding (reimbursement parts for Playground repair)	£ 35.44	DPC
	G Balland Notice board clean	£ 50.00	DPC
	Staff Cost	£1,546.48	DPC
January 31 <sup>st</sup>	Business Reserve Account interest	£ 161.37	Paid In
	<b>Total Paid</b>	<b>£6,079.26</b>	
	<b>Total Paid in</b>	<b>£ 203.69</b>	

### INCOME & EXPENDITURE – February 2023

February 3 <sup>rd</sup>	Halling Community Centre	£ 290.00	SO
	MHS (Garage)	£ 46.77	DD
February 27 <sup>th</sup>	Chris Fribbins (reimbursement Coronation Post)	£ 115.59	DPC
	G Ballard (Notice board clean 8)	£ 80.00	DPC
	Staff Cost	£ 788.34	DPC
	Halling Community Centre (additional rent)	£ 77.80	DPC
February 28 <sup>th</sup>	Business Reserve Account interest	£ 158.96	Paid In
	<b>Total Paid</b>	<b>£1,398.50</b>	
	<b>Total Paid in</b>	<b>£ 158.96</b>	