

# HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



## Minutes of the meeting on 12<sup>th</sup> September 2017

Chris Herbert	Lower Ward	Chairman	CH
Matt Fearn	Upper Ward	<b>Apology Accepted</b>	MF
George Wenham	Upper Ward	Estates Portfolio	GW
Trevor Reynolds	Upper Ward		TR
Paul Crispe	Lower Ward	<b>Apology Accepted</b>	PC
Richard Thorne	Lower Ward	Planning Portfolio	RT
Andy Simpson	Lower Ward	<b>Apology Accepted</b>	AS
Kelly Talbot	Lower Ward		KT
Les Hitchcock	Lower Ward		LH
Roni Jones	Clerk	In attendance	RJ
Members of the Public			9
<b>1</b>	<b>Apologies for Absence</b>		
	Apologies from PC, MF, and AS were recorded and accepted		
<b>2</b>	<b>Disclosure of any other business</b>		
	LH had one item		
<b>3</b>	<b>Declaration of any Pecuniary and / or Prejudicial Interests</b>		
	There were no interests declared		
<b>4</b>	<b>Adjourn the meeting for Public Questions</b> issues raised included		
	<ul style="list-style-type: none"> <li>• An update on the planning permission for flat was requested</li> <li>• Why was Halling not in the Kent Messenger</li> <li>• How absent did a Councillor need to be to be dismissed from office</li> <li>• Halling Green Spacers issues with Community Payback</li> <li>• Mobility Access / Dropped Kerbs</li> <li>• Mobility Access to the Marsh</li> <li>• Willow House now subject to sales by Redrow</li> <li>• Noise issue from Transformer</li> </ul>		
<b>5</b>	<b>Reconvene the meeting</b>		
<b>6</b>	<b>Minutes of Previous Parish Council meeting</b>		
<b>Vote:</b>	The Minutes of the last meeting were accepted and agreed as a true record This was Proposed by LH; Seconded by RT and was unanimously agreed		
<b>7</b>	<b>Matters arising from the Minutes</b>		
	There were no Matters Arising not on the agenda		

8	<p><b>Planning Applications since the last meeting</b></p> <p>106 Pilgrims way– Garage erection. No objections</p>	
9	<p><b>Estates Matters since the last meeting</b></p> <p>Discussion was held about the positive experiences to date with at the Marsh in particular since they commenced supporting the council on 31<sup>st</sup> August 2017</p> <p>There is an issue of tyre marks at the Upper Recreation caused by the lawnmowers – to be monitored</p> <p>GW Commended Lorraine Murphy for her support of the Fayre and assisting in the clean up</p> <p>There are ongoing issues with the Marsh and the ingress of cattle caused by fence damage. A letter has been sent to the Tenant. GW reported that he was very pleased with the work undertaken by the Community Payback team on the Marsh road. It was now much easier to pass on hard surfaces. Future projects will include Stake Lane, The Fire Station, Around the Village signs and managing the debris of a rough sleeper.</p> <p>It was agreed to have chestnut wood stakes installed in the Marsh adjacent to the stiles; these ought to be at least 3 foot deep and places specifically to stop cows but allow humans to pass.</p> <p>The Permissive Footpath documentation is outstanding at Medway due to staffing pressures. To be raised with Medway</p>	MF
10	<p><b>Halling Fayre 2017</b></p> <p>The finalised accounts were not yet released as it was too soon. The Chair reported that it was a good event, good weather and that many had enjoyed the activities specifically K9 Quackers. Balloons had reached Paris so far although the competition will not be closed to 30 September 2017. No comments from Redrow as yet about a contribution as previously minuted.</p> <p>It was noted that the event may have been better supported had it been advertised more widely.</p>	
11	<p><b>Halling Fire Station</b></p> <p>The Section 106 had been engrossed and questions / answers been exchanged between the solicitors. Progress was noted</p>	
12	<p><b>Update from Redrow (to include Blue Pool)</b></p> <p>This item was rolled over</p>	

<b>13</b>	<b>HPC Representation of various external committees</b>  This item was rolled over. The notion of Christmas, Halloween and Guy Fawkes events were noted. GW agreed to seek some costs from pyrotechnic firms but given the timeframe this may not be possible for 2017.  An events committee needed to be set up to discuss options – <b>this will run immediately after the meeting on the 2<sup>nd</sup> October 2017 at the Jubilee Hall.</b>	GW  RJ
<b>14</b>	<b>Receipts and Payments</b>  The clerk presented the receipts and payments since the last meeting. The Council were content with the new presentation (appended)  <b>Vote:</b> This was Proposed by KT; Seconded by RT and was resolved	
<b>14.1</b>	<b>Budget Revision</b>  Finance Committee meeting date for half year review and revision was set for the 19 <sup>th</sup> September (subsequently deferred to 26 <sup>th</sup> September to enable notice to be given)	
<b>15</b>	<b>Any other Business</b>  LH withdrew his item as it had been covered in the meeting	
	<b>Meeting closed to the General Public</b>	
	<b>Restricted Items</b>	
<b>16</b>	<b>Human Resources Briefing and resolution</b>  A report by Clerk who was given leave to implement the recommendations therein and report back	
<b>17</b>	<b>Return of Skills Audit</b>  This was issued and Councillors asked to return same as soon as practicable	

**20. Future Meetings, all at 7.30pm:**

Monday 2 October 2017	Jubilee Hall
Tuesday 14 November 2017	Community Centre
Monday 4 December 2017	Jubilee Hall
Tuesday 9 <sup>th</sup> January 2018	Community Centre
Monday 5 February 2018	Jubilee Hall
Tuesday 13 <sup>th</sup> March 2018	Community Centre
Monday 9 <sup>th</sup> April 2018	Jubilee Hall

Date Paid	Creditor	Net Amount	VAT	Amount Paid	Notes	Fire Station	Estates	General	Wages	Section 137	Marsh Road	Training	Events	Capital	VAT	Total	
<b>Year to Date</b>						<b>£ 2,030.09</b>	<b>£ 1,776.48</b>	<b>£ 6,414.63</b>	<b>£ 2,519.20</b>	<b>£ 1,225.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 1,150.00</b>	<b>£ 9,734.00</b>	<b>£ 3,037.64</b>	<b>£27,887.04</b>	
02-Aug-17		£ 46.80		£ 46.80	Wages		£ 46.80									£ -	£ 46.80
02-Aug-17	Halling Jubilee Hall Management Cttee	£ 12.00		£ 12.00	HIRE OF Hall			£ 12.00								£ -	£ 12.00
02-Aug-17		£ 636.50		£ 636.50	Wages				£ 636.50							£ -	£ 636.50
02-Aug-17		£ 214.14		£ 214.14	Wages				£ 214.14							£ -	£ 214.14
02-Aug-17		£ 53.40		£ 53.40	Tax on wages				£ 53.40							£ -	£ 53.40
07-Aug-17	Clive Stanley	£ 45.50		£ 45.50	Web fees for July 2017			£ 45.50								£ -	£ 45.50
09-Aug-17		£ 39.60		£ 39.60	Work on rec		£ 39.60									£ -	£ 39.60
09-Aug-17	Kent County Council	£ 1,382.10		£ 1,382.10	Agreed legal fees			£ 1,382.10								£ -	£ 1,382.10
09-Aug-17	Medway Council	£ 6,862.87		£ 6,862.87	Cost of parish elections			£ 6,862.87								£ -	£ 6,862.87
09-Aug-17	Sashdodd.com	£ 681.75		£ 681.75	New PC			£ 681.75								£ -	£ 681.75
09-Aug-17	Cuxton and Halling PCC	£ 200.00		£ 200.00	Donation					£ 200.00						£ -	£ 200.00
09-Aug-17		£ 1,177.18		£ 1,177.18					£ 1,177.18							£ -	£ 1,177.18
23-Aug-17	SSE	£ 6.48	£ 0.03	£ 6.51	Fire Ststion Electric	£ 6.48										£ 0.03	£ 6.51
23-Aug-17	S Dodd	£ -		£ -	GA - Issues post Kaspersky			£ -								£ -	£ -
23-Aug-17		£ 125.64		£ 125.64					£ 125.64							£ -	£ 125.64
23-Aug-17		£ 52.00		£ 52.00					£ 52.00							£ -	£ 52.00
23-Aug-17		£ 294.29		£ 294.29	Tax on wages				£ 294.29							£ -	£ 294.29
31-Aug-17	P cash impress	£ 100.00														£ -	£ -
31-Aug-17	The defibpad	£ 193.40	£ 38.68	£ 232.08	S137					£ 193.40						£ 38.68	£ 232.08
31-Aug-17		£ 851.97		£ 851.97					£ 851.97							£ -	£ 851.97

04-Sep-17	L Murphy	£ 75.60		£ 75.60	est		£ 75.60							£ -	£ 75.60
04-Sep-17	kalc	£ 60.00	£ 12.00	£ 72.00							£ 60.00			£ 12.00	£ 72.00
04-Sep-17	KALC	£ 60.00	£ 12.00	£ 72.00							£ 60.00			£ 12.00	£ 72.00
06-Sep-17	Castle Marques	£ 200.00	£ 40.00	£ 240.00	Funday							£ 200.00		£ 40.00	£ 240.00
8.9.17	Ryman	£ 205.71	£ 41.16	£ 246.87	Office supplies			£ 205.71						£ 41.16	£ 246.87
8.9.17	BT	£ 191.38	£ 38.27	£ 229.65				£ 191.38						£ 38.27	£ 229.65
8.9.17	HPC				Transfer									£ -	
8.9.17	KALC	£ 120.00	£ 24.00	£ 144.00	Training						£ 120.00			£ 24.00	£ 144.00
8.9.17	Sam Walsh	£ 70.00		£ 70.00	Training							£ 70.00		£ -	£ 70.00
8.9.17	5 Bells	£ 310.63		£ 310.63	Training							£ 310.63		£ -	£ 310.63
8.9.17	Events and Attractions Ltd	£ 2,100.00	£ 420.00	£ 2,520.00	Training							£ 2,100.00		£ 420.00	£ 2,520.00
8.9.17	n o'reagan	£ 446.25		£ 446.25	Bouncy Castles							£ 446.25		£ -	£ 446.25
Total				£ 45,228.37		£ 4,067	£ 3,715	£ 22,211	£ 8,444	£ 2,843	£ -	£ 240	£ 5,427	£ 19,468	£ 6,701

Folio No	Date of A/C	Debtor	Creditor	vat number	Net Paid	VAT	Net amount IN	Gross Amount OUT	Goods/Service supplied	Budget	Running Total
341	5.4.17		tesco	GB220 4302 31	£ 28.28	£ 7.07		£ 35.35	stationery	GA	£ 233.13
342	12.4.17		post office			£ -		£ 39.00	stamps	GA	£ 194.13
343	19.4.17		post office			£ -		£ 12.96	consumables	GA	£ 181.17
344	12.4.17		P Wilkins smith			£ -		£ 70.00	halling view	HV	£ 111.17
345	9.5.17		g wenham			£ -		£ 17.00	flowers for mayor	GA	£ 94.17
346	10.5.17		the range	591272335	£ 3.03	£ 0.76		£ 3.79	weedkiller	Estates	£ 90.38
347	25.5.17		tesco	GB220 4302 31	£ 41.75	£ 10.00		£ 51.75	stationery	GA	£ 38.63
348	2.6.17		k bagwell			£ -		£ 10.00	prize	HV	£ 28.63
349	14.6.17		post office			£ -		£ 23.40	stamps	GA	£ 5.23
350	21.7.17		B and Q	232555575	£ 33.60	£ 8.40		£ 42.00	Estates supplies	Estates	-£ 36.77
349B		Impress	Impress		£ -		£ 300.00			Cash	£ 263.23
351B	28.7.17	B and Q	RECIEPT		£ -		£ 29.42			GA	£ 292.65
351	24.7.15		asda	362 0127 92	£ 4.40	£ 1.10		£ 5.50	stationery	GA	£ 287.15
352	2.8.17	S Dodd	RECIEPT		£ -		£ 90.00			H V	£ 377.15
353	31.8.17		asda	673583601	£ 1.99	£ 0.50		£ 2.49	cutlery	GA	£ 374.66
353b	9.8.17	Jane daniels	Jane daniels				£ 25.00			H V	£ 399.66
354	23.8.17		V Jones					£ 15.49	consumables	GA	£ 384.17
355	23.8.17		post office					£ 24.52	stamps	GA	£ 359.65
356a	23.8.17		V Jones	var	£ 28.90	£ 6.69		£ 35.59	consumables	ga	£ 324.06
356b	23.8.17		Paula					£ 100.00	Distribution	HV	£ 224.06
356c	23.8.17	S Dale - Funday	Stall		£ -		£ 20.00		Funday	events	£ 244.06
357			timpson					£ 36.00	keys		£ 208.06
358	30.8.17		C Herbert Funday		£ 44.59	£ 2.84		£ 47.43	Funday	events	£ 160.63
359	30.8.17		P Office					£ 9.66	stamps	HV	£ 150.97
360	30.8.17		Gas Cylinder					£ 105.00	Funday	events	£ 45.97
361	30.8.17		V Jones		£ 13.33	£ 2.66		£ 15.99	consumables	ga	£ 29.98

CASH 362	4.9.17		Funday Cash		£ -		£ 806.40			CASH	£ 836.38
363	4.9.17		medway					£ 740.00	Rates fire station	Fire	£ 96.38
365	4.9.17		Tesco		£ 8.00	£ 2.00		£ 10.00	Consumables	GA	£ 86.38
364	4.9.17		George W					£ 35.00	flowers for Sam	events	£ 51.38
366			VJ				£ 0.20		photocopying		£ 51.58
6.9.17		RECONCILIATION									£ 51.58

