

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



MINUTES

Tuesday 22nd January 2019

The Community Centre ~ 7.30pm

Attendees:

Cllr P. Cripse (Chairman)	Cllr R. Thorne (Vice Chair)
Cllr C. Herbert	Cllr. J. Loveday
Cllr A. Butterfield	Cllr G. Wenham
Mrs J. Allen ~ Clerk	

Members of the public: 1

1. Apologies for Absences

JA022:19 An apology for absence was accepted from Cllr M. Fearn who had prior work commitments.

2. Disclosure of other business

JA023:19 None.

3. Declarations of any Pecuniary and/or Prejudicial Interests

JA024:19 None.

4. Audit 2017 2018

JA025:19 The Clerk spoke to confirm the Audit for 2017/2018 had now been signed off by both the internal auditor and the government elected external auditor.

She confirmed that there were points raised by both auditors in regards to the tick list form completed, where some of the questions raised were confusing and had been incorrectly ticked. She also aired concerns raised by both auditors that that petty cash spending was not being approved by the Parish Council.

JA026:19 It was proposed via Cllr R. Thorne (Vice Chair) and seconded by Cllr P Cripse (Chairman) that the petty cash payments be printed and made public to approve in the 'Receipts and Payments' agenda item at every ordinary Parish Council meeting hence force. The motion was unanimously agreed.

JA027:19 The Clerk also confirmed that she would be submitting the Audit figures for 2018/2019 for approval in June 2019. It was proposed via Cllr R. Thorne (Vice Chair) seconded by Cllr J. Loveday and unanimously agreed to continue to use the services for Nigel Wharton from M J Read & Co Accountants to assist with the 2019 audit.

5. Budget 2018 / 2019

JA028:19 The Chairman Cllr P. Cripse spoke to illustrate the new budget spreadsheet, created by both he and the Clerk, which he thought would be of assistance.

It unanimously agreed via all the members to allow a £5,000 budget for events.

Cllr R. Thorne (Vice Chair) requested that the Parish Council consider purchasing an artificial Christmas tree for future years to save money.

6. Precept 2019 / 2020

JA029:19 Cllr R. Thorne (Vice Chair) spoke to ask the members to consider increasing the precept slightly to accommodate the maintenance of the proposed football pitch on the mound Min: **JA090:18**.

JA030:19 Cllr C. Herbert spoke to advise that there had not been an increase on the precept for 3 years and looking at the spreadsheet provided by Medway Council, Halling would still have one of the lowest precepts even with the proposed increase in line with inflation.

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He requested that funds from the sale of the Fire station still be used to replace/ maintain the footpaths on the Marsh alongside the installation of the new kissing gates as previously discussed Min: **JA012:19**

JA031:19 Cllr G. Wenham also requested that the Parish Council investigate the possibility of setting up a couple of new bank accounts to distribute the money received from the sale of the Fire station in order to protect it against any potential bank collapses.

JA032:19 It was proposed via Cllr R. Thorne (Vice Chair) and seconded by Cllr P Crispe (Chairman) that the precept request for 2019 / 2020 be increased to £53,000. This motion was unanimously agreed.

7. Any other business

JA033:19 None.

8. Date of next meeting

JA034:19 Chairman Cllr P. Crispe advised that the next ordinary Parish Council meeting would be held on Monday 4th February 2019 at the Jubilee Hall.

The meeting finished at 7.55pm

The next ordinary Parish Council meeting will be held on:

Monday 4th February 2019	7.30pm	Jubilee Hall
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