

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Acting Clerk/Proper Officer/RFO Mr N Fursdon Telephone No (01634) 241551

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Minutes of Halling Parish Council meeting held on Monday September 6th 2021

at 7pm in the Community Centre, High Street Lower Halling.

107/21 Chairman's welcome and recording of those present.

The Chairman welcomed everyone for attending.

Present were – Cllrs G Wenham Chairman G Chalker
L Hitchcock Mrs S Chamberlain

Also in attendance N Fursdon – Acting Clerk / Proper Officer / RFO.
C Fribbins – Clerk advisor/ Finance Task Group Advisor.

7 members of the public attended.

108/21 Apologies for absence – Cllrs

C Buckwell (Medway Meeting)

R Thorne (Medway Meeting)

Mrs L Ali (Holiday)

The apologies were duly accepted.

109/21 Declaration of any Pecuniary and / or Prejudicial Interests – There was none disclosed by Cllrs.

110/21 Adjourn for Public Questions (Up to 30 minutes for the public)

1 *The Chairman asked if he could mention about an incident of anti – social behaviour that has happened at the children's playground at the Upper Halling Recreation Ground.*

He continued saying that the slide had been damaged and has been closed off.

Member of the public – said that she did not think the damage was too bad.

Another member of the public – offered to go and have a look and see what could be done.

The Chairman thanked the person for his offer.

2 Member of the public – Asked if the footpath between The Street and the Upper Halling recreation ground could be cleared. He knows that as it goes between 2 properties, it is actually the responsibly of the residents.

The Chairman said there had been issues with this footpath before, letters to the residents does not seem to work. He would see what the Parish Council could do.

3 Member of the public – Mentioned that Medway Norse have stopped mowing all the grass at the recreation grounds, they are only doing the centre, seem to be leaving a 3m of long grass around the edge.

The Chairman said the Parish Council will contact Medway Norse about the matter.

4 Member of the public – Asked when they were going to get a reply to their complaint will be received.

Acting Clerk said he was sure that he had replied.

The Chairman said that he had spoken to them.

5 Member of the public – Asked when they were going to get a meeting with the Clerk.

The Acting Clerk asked what the meeting was to be about.

The member of the public said it was personnel.

The Acting Clerk agreed to meet the person Thursday September 9th

- 6 Member of the public – Asked why his emails had not been replied to.
The Acting Clerk said he was sure that he had replied to most of them.
Member of the public said that the ICO has suggested to him that he asks the Parish Council to do an internal review. Will the Parish Council do one?
Mr Fribbins said that the Parish Council is actually doing an internal review at the moment.
- 7 Member of the public – Mentioned that item Agenda item 113/21 states Payments & Receipts April 1st 2021 to June 30th 2021. However the public would not be able to make any comments, as they have not seen them.
The Acting Clerk made copies of the figures available to the public.
Member of the public asked why the staff costs were so high in April ?
The Acting Clerk said that although the March wages were paid on March 31st they did not come out of the Bank until April 1st, so there were 2 sets of wages for April.
The member of the public also mentioned that Sgt Harris VC also has a Military Medal MM.
The Chairman said that the matter will be noted and reflected in the Minutes.

111/21 Approve Minutes of meeting held on July 5th & July 20th 2021

The Minutes of the Meeting held on July 5th was proposed as correct by Cllr G Chalker.
Seconded by Cllr S Chamberlain.
All Cllrs present agreed.

The Minutes of the Meeting held on July 20th was proposed as correct by Cllr G Chalker.
Seconded by Cllr S Chamberlain.
All Cllrs present agreed.

112/21 Matters arising from Minutes

Mr Fribbins said that the Agar as mentioned in the July 20th Minutes has now been submitted. It is now important that the Minutes of the July meeting are posted on the Parish Council website as soon as possible, so PKF Littlejohn can check.

113/21 Finance

(A) Payments & Receipts April 1st 2021 to June 30th 2021 as circulated to Cllrs

It was asked by a member of the public if this document could go on the PC website.

The Acting Clerk said that they would normally be an appendix to the Minutes, but he saw no reason why they could not. Cllrs agreed that they could.

The Payments & Receipts April 1st to June 30th was proposed by Cllr G Chalker
And seconded by Cllrs Mrs S Chamberlain. All Cllrs present agreed.
The Document will be on the PC website and appendix 1 with these Minutes.

(B) Payments & Receipts July 2021.

The Payments & Receipts July was proposed by Cllr G Chalker
And seconded by Cllrs Mrs S Chamberlain. All Cllrs present agreed.
The Document will be appendix 2 with these Minutes.

(C) Payments & Receipts August 2021 if Bank Statement received.

As the August Bank Statements had not been received yet the August Payment and Receipts, could not be reconciled so will be put forward at the next meeting.

114/21 Consider request from Halling Historical Society for help with short fall of funding for the Blue Plaque event in memory of Sergeant Harris VC MM

The Parish Council had a request to pay a shortfall in funding for the Blue Plaque event in memory of Sergeant Harris VC MM. The amount was quite small £100.70
Cllr Mrs S Chamberlain proposed and Cllr G Chalker seconded all Cllrs agreed to make the payment

115/21 Co-Options for the Lower Ward Councillor vacancies to be done by ballot.

The ballot took place to vote the new Co – Options there had been 5 candidates for 4 vacancies. The successful candidates were – A Burns, B Ali, R Barwick and G Batts.
The Acting Clerk will contact the successful candidates on Thursday

116/21 End of Meeting. – The Chairman thanked everyone for attending and the meeting closed at 8.09.

Although any other business was not on the Agenda.

Cllr Chalker mentioned his concerns for a planning application in Cuxton for a vineyard and a large visitor Complex which could cause problems with the amount of traffic which will also cause problems for Halling.

Appendix 1 on page 4

Appendix 2 on page 3

Appendix 2

HALLING PARISH COUNCIL

INCOME & EXPENDITURE – JULY 2021

July 1 st	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.50	DD
July 14 th	PKF Littlejohn (2019/2020 AGAR)	£	648.00	DPC
July 31 st	Staff costs	£	681.73	DPC
	Bank Interest	£	1.07	Paid in
		Total payments	£ 1,650.23	
		Total paid in	£ 1.07	

Appendix 1

HALLING PARISH COUNCIL INCOME & EXPENDITURE – APRIL 2021

April 1 st	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.47	DD
April 8 th	Medway Council Precept (See notes below)	£	58,361.00*	Bacs
April 29 th	Boundary Fencing (fence at Upper Halling)	£	420.00	DPC
	KALC Subscription	£	1,300.85	DPC
	Zurich (Parish Council Insurance)	£	1,884.05	DPC
	Your First Partnership (Printer)	£	123.28	DPC
April 30 th	Staff costs	£	1,220.19	DPC
	Bank Interest	£	1.07	Paid in
		Total payments	£ 5,268.84	
		Total paid in	£ 58,362.07	

**The Precept is made up in 2 elements. The requested precept £51,000*

Medway Parish Grant £ 7,361

Total £58,361

HALLING PARISH COUNCIL INCOME & EXPENDITURE – MAY 2021

May 1 st	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.47	DD
May 29 th	Staff costs	£	492.49	DPC
May 30 th	Bank Interest	£	.99	Paid in
		Total payments	£ 812.96	
		Total paid in	£ .99	

HALLING PARISH COUNCIL INCOME & EXPENDITURE – JUNE 2021

June 1 st	Halling Community Centre (Office Rent)	£	275.00	SO
	MHS Homes (Garage rent)	£	45.47	DD
June 4 th	ICO (Information Commissioner)	£	35.00	DPC
June 18 th	BT	£	207.12	DD
June 21 st	CPRE (Sub)	£	36.00	DPC
June 30 th	Staff costs	£	495.99	DPC
	Bank Interest	£	1.17	Paid in
		Total payments	£ 1,094.58	
		Total paid in	£ 1.17	