

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS



Minutes of the meeting on 7th August 2017

Chris Herbert	Lower Ward	Chairman	CH
Matt Fearn	Upper Ward	Vice-Chairman	MF
George Wenham	Upper Ward	Estates Portfolio	GW
Trevor Reynolds	Upper Ward		TR
Paul Crispe	Lower Ward	Apology Accepted	PC
Richard Thorne	Lower Ward	Planning Portfolio	RT
Andy Simpson	Lower Ward		AS
Kelly Talbot	Lower Ward	Arrived at item 4	KT
Les Hitchcock	Lower Ward		LH
Roni Jones	Clerk	In attendance	RJ
Members of the Public			7

1	<p>Apologies for Absence</p> <p>The apology from PC was made in advance and accepted</p>	
2	<p>Disclosure of any other business</p> <p>GW had one item</p>	
3	<p>Declaration of any Pecuniary and / or Prejudicial Interests</p> <p>CH declared a Pecuniary Interest AS declared a Prejudicial Interest and was absent for that matter (R1)</p>	
4	<p>Adjourn the meeting for Public Questions issues raised included</p> <ul style="list-style-type: none"> • Smells within the village • Rough campers • Road closure • Traffic and Parking • Letter of thanks • Accounting for the Fun Day • Staff changes • Blue Pool • Busses 	
5	<p>Reconvene the meeting</p>	
6	<p>Matters Arising from the Minutes of the last meeting</p> <p>AS asked why his apologies had not been accepted for the last meeting, they were noted but not given in writing. AS asked that the policy be applied consistently</p>	RJ

Vote:	This was Proposed by GW; Seconded by LH and was unanimously agreed There were no other Matters Arising	
7	Planning Applications since the last meeting MC17/279 – Cattery on Rochester Road. Objected.	
8	Halling Fire Station Medway have clarified the S106; exchange of contracts pending CH asked that the time between Exchange and Completion be curtailed Vote: This was Proposed by TR; Seconded by CH and was unanimously agreed	
9/10	Estates Matters since the last meeting The Clerk spoke to this item. Outlining the very positive relationship struck with Community Payback (SEETEC) who are willing to conduct work in Halling on a regular basis for the cost of materials and a packet of biscuits per team per visit. Discussion was held about the positive experiences to date with CP in other areas. It was noted that the area adjacent to the Play Park at Upper Halling would require fencing to make it safe whilst work was in progress Agreed It was unanimously agreed that the Clerk should progress this matter Agreed It was noted that a tree that recently was downed by the storm be removed by Medway. MF agreed to progress this Bristol University for SE Water were performing an ecological study of The Marsh. They will be returning in September and GW has asked for a copy of the research report once completed. Members were asked to be watchful for reports of Adders in this habitat since this was a protected species and attention needed to be paid Agreed It was noted that the grass at the Marsh had been cut; and that there appeared to be damage to the ditch. Letter to be sent to Mr Lingam asking for redress Agreed Areas adjacent to the stiles had been damaged, such that a cow might pass through to an area that was cattle restricted. It was suggested that poles be implanted to allow residents and dogs through but not cattle. To be attended to as a priority It was noted in relation to Footpaths that Ann Marie Bain has promised the creation of an agreement on the Permissive Footpath as her workflow allows	RJ MF ALL RJ RJ

	<p>Quotes needed to be obtained for a Stock Fence and Gate</p> <p>It was noted that a third party are water testing.</p>	RJ
11	<p>Fun Day 2017</p> <p>It was reported that Halling Association had committed £2K and HPC £3K Work was ongoing</p>	
12	<p>Grant Request for Cemetery Maintenance</p> <p>An application for funds was received from the Church of England for support to pay for materials used to keep the cemetery in good order. A discussion ensued and a sum of £200 proposed</p>	
Vote:	This was Proposed by MF; Seconded by GW and was unanimously agreed	RJ
13	<p>Grant Request for Halling Women's Institute</p> <p>An application for funds was received from Halling WI but on discussion it was considered that the specific application did not meet the criteria to enable the grant to progress.</p> <p>The work of the WI in Halling was acknowledged and they were to be encouraged to apply for funds that would meet the criteria</p>	RJ
14	<p>Banking Resolution</p> <p>A resolution to amend the Bank Signatories and enable both Internet banking and a pre paid credit card for HPC was tabled. A discussion was held.</p> <p>KT GW and RJ were to be added to the mandate WS was to be removed from the mandate Online Banking and Prepaid Credit Card applications were to be made</p>	
Vote:	This was Proposed by CH; Seconded by GW and was resolved with 1 abstention	
15	<p>Payment of Medway Council's 2015 invoice</p> <p>A discussion about the invoices which amounted to £6862.87 was held; it was agreed to pay this amount in full</p>	
Vote:	This was Proposed by TR; Seconded by LH and was unanimously agreed	
16 and 17	<p>Receipts and Payments</p> <p>The invoice for the gate appeared higher than the quote (related to additional work undertaken). Staff names to be withheld in future; but in general were agreed as appropriate</p>	

Vote:	This was Proposed by MF; Seconded by LH and was resolved with 1 abstention	
19	Any other Business GW noted that in the light of issues noted a check on access to water hydrants has been undertaken – CH and GW had checked the majority. Any with access issues to be raised with Kent Fire and Rescue	
	Meeting closed to the General Public	
R1	Kent Legal Services' Invoice Following the meeting with Invicta Law it was agreed that a settlement of 50% (£1382.10) could be agreed in payment to the invoices levied subject to vote. Vote: This was Proposed by CH; Seconded by TR and was unanimously agreed The cover letter to state 'in full and final settlement'	RJ
R2	Medway Council Report The matter was discussed. GW asked for a record to be made of his discontent Vote: This was Proposed by MF; Seconded by KT 4 for; 2 against, 1 abstain The motion to implement the report was therefore carried It was proposed to appoint RJ as the Proper Officer of the Council with immediate effect Vote: This was Proposed by MF; Seconded by RT 5 for; 1 against , 1 abstain The motion was therefore carried	

20. Future Meetings, all at 7.30pm:

Tuesday 12 September 2017	Community Centre
Monday 2 October 2017	Jubilee Hall
Tuesday 14 November 2017	Community Centre
Monday 4 December 2017	Jubilee Hall
Tuesday 9 th January 2018	Community Centre
Monday 5 February 2018	Jubilee Hall
Tuesday 13 th March 2018	Community Centre
Monday 9 th April 2018	Jubilee Hall