

# HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

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Assistant Clerk Mr N Miners

To Members of Halling Parish Council

You are hereby given notice that the Annual Meeting of Halling Parish Council will be held on Monday May 11<sup>th</sup> 2026 at 7.00 pm in the Jubilee Hall, Browndens Road, Upper Halling.

Followed by the May Meeting of the Parish Council. Members are hereby summoned to attend, Members of the public are welcome to observe.

028/26 Election of Chairman for 2026-2027 (must be first item LGA 1972)

029/26 Those Present & Apologies for absence

030/26 Declaration of any Pecuniary and / or Prejudicial Interests

031/26 Clerk's Report on Annual Meeting Issues

032/26 Urgent items to be considered by reason of special circumstances

033/26 Approve the Minutes of the previous Meeting held on May 19<sup>th</sup> 2025

034/26 Matters arising from the previous Minutes

035/26 Elect Vice Chairman for the following year 2026 – 2027

036/26 Meeting Dates – July, September, November 2026, January, March 2027 (an additional meeting will be required to approve the AGAR after Internal Audit 29/5/26)  
Additional meetings can be called by the Chairman or two councillors (in writing),  
Dates and venues to be confirmed.

037/26 To appoint members of committees and representatives to other bodies:

- Finance Committee (all councillors)

- Complaints and/or Personnel Committee – to be convened as necessary

- Estates and Environment Committee (including Planning and Footpaths)

non-councillors may be included, with non-voting rights in accordance with the committee's terms of reference). (committee not established in 2025/26)

Portfolio Holders : **Marsh** – Cllr G Wenham; **Planning** Cllr Mrs Ali; **Footpaths** – Cllr G Wenham; **Recreation Grounds** – Cllr L Hitchcock;

- Events Committee (non-councillors may be included, with voting rights in accordance with the committee's terms of reference).

- Halling Association (non-councillors may be included, with voting rights in accordance with the committee's terms of reference).

**Other Bodies:**

- Kent Association of Parish Councils (Medway Committee) – Up to 2 Councillors

- Kent Association of Parish Council (Local Training Representative)

- Medway Council Rural Liaison Committee – One councillor and substitute.

- John May Charity (with appointees from Snodland Town Council and Birling Parish Council) – in process of winding up.

- Police Liaison – One councillor to liaise with Police/Medway Community Safety Officers and meetings

- Parish Council/Community Centre Liaison

- Parish Council/Jubilee Hall Liaison

- Consideration of appointment to Medway Valley Line Community Rail Partnership

Further committees, sub-committees, working parties and member responsibilities to be established as necessary by future council meetings

038/26 End of Meeting