

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Acting Clerk/Proper Officer/RFO Mr N Fursdon Telephone No (01634) 241551
Email: hallingclerk@btconnect.com Website www.halling-pc.co.uk



Minutes of an Extraordinary Parish Council meeting held on Wednesday June 9th 2021 at Jubilee Hall Upper Halling

COVID PRECAUTIONS The Acting Monitoring Officer, the National Association of Local Councils, the Kent Association of Local Councils and government advice and guidance emphasise the importance of following current behaviour protocols applicable to social distancing, especially as Step 4 of the relaxation of Covid restrictions has not yet been reached.

Following a risk assessment, seating for a maximum of 11 members of the public/press is permitted.

No standing will be permitted.

Any member of the public/press attending must wear a mask or suitable face covering throughout their presence.

073/21 Chairman's welcome and recording of those present.

Present were – Cllrs G Wenham Chairman Mrs S Chamberlain
 L Hitchcock C Buckwell
 G Chalker
 Mrs L Ali

Also in attendance N Fursdon – Acting Clerk / Proper Officer / RFO.
5 members of the public attended.

074/21 Apologies for absence – Cllr R Thorne – Work commitments.

075/21 Declaration of any Pecuniary and / or Prejudicial Interests – There was none disclosed by Cllrs.

076/21 Approve Minutes of meeting held on May 4th 2021.

Cllr C Buckwell proposed that the Minutes of May 4th 2021 be agreed.

Cllr L Hitchcock seconded the proposal.

All Cllrs present agreed.

Approve Minutes of meeting held on May 21st 2021.

Cllr C Buckwell proposed that the Minutes of May 21st 2021 be agreed.

Cllr G Chalker seconded the proposal.

All Cllrs present agreed.

077/21 Audit 2019/2020.

Due to the 2019/2020 AGAR not being submitted, PKF Littlejohn have instructed the Parish Council To issue the 2020/2021 AGAR.

The Parish Council have decided to carry out the 2019/2020 AGAR, which can be offered to PKF Littlejohn at a later date.

Due to the Acting Clerk having such a soft voice, Cllr Buckwell read out the statements.

077/21 A Approve Annual Governance Statement (section 1).

Agreed, signed and dated by the Chairman and the Acting Clerk.

077/21 B Approve Accounting Statement (section 2).

Agreed, signed and dated by the Acting RFO and the Chairman.

078/21 Audit 2020/2021

078/21 A Approve Annual Governance Statement (section 1).

Agreed, signed and dated by the Chairman and the Acting Clerk.

078/21 B Approve Accounting Statement (section 2).

Agreed, signed and dated by the Acting RFO and the Chairman.

079/21 To authorise for the Finance Task Group to use the Parish Council Office to carry out their functions, and to invite people in for interviews and the Forensic Accountant to carry out their work.

The Finance Task Group will be investigating the accounts going back five years. They will need to invite some ex Cllrs in for interviews of historic matters.

Cllr C Buckwell proposed the Agenda item 079/21.

Cllr Mrs S Chamberlain seconded.

All Cllr were in favour.

080/21 End of Meeting – at 6.43 pm.