

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS
Clerk/Proper Officer/RFO Mr C Fribbins Telephone (01634) 241551
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Assistant Clerk Mr N Miners



Halling Parish Council

The Minutes of an Extraordinary Meeting of Halling Parish Council held on Monday **23 June 2025, at 7.30pm in the Jubilee Hall, Browdens Road, Upper Halling.**

055/25 Chair's welcome, Recording of those Present, Apologies, and Declarations of Interest

In the absence of the Chair, the Vice Chair chaired the meeting. The Vice Chair welcomed everyone to the meeting.

Councillors present: Cllr N Brown (Vice Chair), Cllr L Hitchcock, Cllr L Ali, Cllr C Saltmarsh, Cllr S Rapp.

In attendance: Clerk/RFO Mr C Fribbins, Assistant Clerk Mr N Miners.

Apologies: Cllr R Thorne (away), Cllr G Wenham (family commitments), and Cllr S McCormack (family commitments). It was proposed by Cllr C Saltmarsh to accept all three apologies. This was seconded by Cllr L Ali, ALL AGREED.

Declarations of Interest: Cllr L Hitchcock (Halling Community Centre and Halling Youth Club), Cllr N Brown (Halling Youth Club), Cllr L Ali (Jubilee Hall).

056/25 Annual Governance and Accountability Return 2024/25 (AGAR) To Agree Section 1 – Annual Governance Statement 2024/25

The Clerk/RFO introduced the Annual Governance and Accountability Return (AGAR) and its timetable. After its agreement the AGAR will be submitted to the external auditors tomorrow, June 24, and will be published on the Council's website and displayed on noticeboards from 25 June.

The Clerk/RFO read through Section 1 to the meeting. The internal audit had been conducted on 12 June, and the internal auditor's report was submitted to the meeting.

Cllr L Hitchcock proposed that Section 1 – Annual Governance Statement 2024/25 be agreed. This was seconded by Cllr L Ali, ALL AGREED.

The Chair of the Meeting signed and dated Section 1. The Clerk/RFO then signed and dated the Section 1.

057/25 Annual Governance and Accountability Return 2024/25 (AGAR) To Agree Section 2 – Accounting Statements 2024/25

The Clerk/RFO read through Section 2 to the meeting.

Cllr C Saltmarsh proposed that Section 2 – Accounting Statement for 2024/25 be agreed. This was seconded by Cllr L Hitchcock, ALL AGREED.

The Chair of the Meeting signed and dated Section 2. The Clerk/RFO then signed and dated Section 2.

Meeting Closed 7:55pm

Signed: Cllr _____

Date: _____