

HALLING PARISH COUNCIL

The Community Centre, High Street, Lower Halling, Rochester, Kent. ME2 1BS

Clerk/Proper Officer/RFO Mr C Fribbins
Assistant Clerk Mr N Fursdon

Telephone (01634) 241551



Minutes of the Parish Council Extraordinary Meeting held on Monday June 6th 2022 at The Jubilee Hall, Upper Halling, commencing at 7.30pm

060/22 Chairman's welcome and recording of those present. The Chairman welcomed attendees

Those present

Cllr G Wenham (Chairman)
Cllr L Hitchcock (Vice – Chairman)

Cllr Mrs S Chamberlain
Cllr Mrs L Ali
Cllr B Ali
Cllr C Buckwell
Cllr G Chalker

C Fribbins Parish Clerk / RFO
N Fursdon Asst Parish Clerk
2 members of the public

061/22 Apologies for absence

Cllr R Thorne (Family emergency) Apology accepted
Cllr G Bats (Work commitments) Apology accepted

062/22 Declaration of any Pecuniary and / or Prejudicial Interests – None were declared.

063/22 Potential Co-option for one of the two vacancies Alison Burns

The Clerk spoke to Cllrs explaining that Mrs A Burns had been co-opted at the meeting held on September 6th 2021, agenda item 115/21. Sadly she had not been able to attend any meeting and therefore lost her position on the Parish Council and wished to be reconsidered.

Mrs A Burns was at the meeting, and explained the circumstances to the Cllrs.

Cllr G Chalker proposed that Mrs A Burns be co-opted back onto the Parish Council.

Cllr Mrs S Chamberlain seconded the proposal.

All Cllrs present agreed.

Cllr Mrs A Burns was invited to join the other Cllrs.

064/22 Annual Governance and Accountability Return 2021/22 (AGAR) reports to be circulated by email before the meeting.

a) To receive the report of the Internal Auditor

The Clerk / RFO read through the Internal Auditor report page 3 of the Agar pack.

The Internal Auditor has signed off the document, and will be ending a report soon.

Cllr G Chalker questioned why Petty Cash was not covered.

The Clerk / RFO replied that the Petty Cash had not been used at all during 2021/2022.

The Clerk / RFO said that once the full Internal Auditors report has been received he would circulate to all Cllrs.

b) To approve the Annual Governance Statement 2021/22

The Clerk / RFO read through the questions in the Statement.

Cllr L Hitchcock proposed that the Annual Governance Statement 2021 / 2022 be approved.

Cllr C Buckwell seconded the proposal. All Cllrs present agreed.

The Chairman and the Clerk / RFO duly signed and dated the document.

c) **To confirm the Accounting Statements 2021/22**

The Clerk/ RFO read through the document.

He pointed out the spike at item 3 was due to a very large VAT re-claim of £13,000.

Cllr C Buckwell said he would like, on behalf of the Parish Council to extend a vote thanks to the Clerk / RFO and Asst Clerk for all their hard work.

Cllr G Chalker proposed that the Accounting Statements 2021/22 be approved.

Cllr L Hitchcock seconded the proposal. All Cllrs present agreed.

The Chairman duly signed and dated the document.

d) **Confirmation of the dates of the period for the exercise of Public Rights**

Monday 13th June to Friday 22nd July (by appointment with the Parish Clerk)

The Clerk / RFO confirmed that the notice will be published on Thursday June 9th 2022

065/22 Annual Parish Meeting Report - Items for Parish Council to consider :

These matters was gone through by the Clerk.

- FP320 (Collapsed culvert, kissing gates and signage)** – being looked into by Estates Committee
- Traffic Issues & Potholes** – these matters are reported to Medway Highways.
- CCTV for recreation ground** – the matter will be looked into.
- Planters for village and possibly Halling Station** – the matter is being looked into.
- Bench outside Doctors** – the matter is being looked into.
- Youth Summer activities** – the matter is being looked into.
- Plaque for Forge Green.** – The history of the area is being researched.

The Chairman said that when he was down the Surgery he mentioned that at the Annual Parish Meeting a resident had mentioned having a bench outside the surgery. However the Surgery had concerns about a bench being close to the building.

066/22 Report on Jubilee Weekend and plans for 27th August 2022

Jubilee Weekend

The Clerk said that the events were published on the PC website and Simply Halling Facebook group The Thursday event started at the Community Centre with Jubilee tea, and live Jubilee music provided by Cllr Buckwell and his friend.

Then everyone proceeded to the Mound to light the Beacon at 9.45pm its estimated over 50 attendees

The Jubilee concert at the Church on Saturday was well attended, as was the Jubilee Picnic in the Lower Halling recreation ground. The comments on social media have been very good.

The Chairman extended a vote of thanks to Cllr C Buckwell and his friend for playing the music.

Also that a letter of thanks be sent to Martyn Court for organising and lighting the beacon.

Plans for 27th August 2022

Cllr B Ali Chairman of the Events Committee gave his response.

Over all things are going well, with 80% of items booked and secured. There are 3 bands booked and more are being looked into.

A Fun Fair has been booked with Waltzer, Helter Skelter, Cup & Saucer ride and 3 stalls, the rides will be completely free of charge. A BMX bike stunt team has also been booked. A screen is going to be used with old pictures of Halling. And all is now just within Budget.

Once we have a plan of the area, and details of where various elements will be a full risk assessment can be done properly.

The Chairman of the Parish Council said that he had, had concerns with the BMX Stunt Team and had contacted them direct, where they explained everything and have sent through their very detailed Risk Assessment. He now no longer has any Health and Safety concerns.

Cllr C Chalker thanked the Events Committee on behalf of the Parish Council.

**067/22 Approval of revenue grant payment to Community Centre and Jubilee Hall (£4,000 ea)
Both committees have accepted the terms for the grants**

The Community Centre Management Committee agreed.

The Jubilee Hall Management Committee had concerns, the Clerk said he would contact the Chairman of their Committee to explain in more detail.

Cllr Buckwell proposed to approve the agreement depending on the Jubilee Hall.

Seconded by Cllr G Chalker. All Cllrs present agreed.

**068/22 Medway Valley Line Community Rail Partnership/Kent CRP – Appointment of representative for Halling PC – Helen Brown (does not have to be a parish councillor).
Consideration of £50 Grant to KCRP/Sustrans.**

The Clerk spoke about the Medway Valley Line Community Partnership/Kent CRP

Cllr Buckwell proposed to approve that Helen Brown is appointed representative for Halling PC on the Medway Valley Line Community Rail Partnership and that a grant of £50 is provided.

Seconded by Cllr G Chalker. All Cllrs present agreed.

069/22 Quote for Tree work at the Lower Recreation Ground (specialist company) Details of quote will be taken in confidential/exclusion of Press and Public.

The Vice – Chairman explained the details of the tree work. None of the trees are TPO protected.

3 Ash Trees will have to be removed completely due to Ash Die Back.

Other trees will have crown lifts, this will allow the tractor to get closer to the fence.

The total quote was £3,000

Cllr G Chalker proposed that the quote for the tree works be approved.

Cllr L Hitchcock seconded the proposal. All Cllrs present agreed.

070/22 Close of Meeting – The Chairman thanked everyone for attending and the meeting closed at 8.50pm